

Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
Capitol Area, Dumaguete City

July 4, 2016


MEMORANDUM TO:

MA. JENNIFER P. PIODOS	-	Accountant III
LYDIA CACAS	-	Adm. Officer V-Budget Officer
GLENDA T. ALARCIO	-	Bookkeeper-Designate (Dauin HS)
ANNE D. AVILA	-	Bookkeeper (COS) (Canlaon HS)
MARIE NANETTE JEAN BUENAFE	-	Bookkeeper (Ma. Macahig HS)
MAE ANN A. SUASIN	-	Bookkeeper (S. Delmo HS)
MA. JINA TROPA	-	Bookkeeper (Siaton HS)
MARIANITA C. DIPUTADO	-	Bookkeeper (Sibulan HS)
MARIA SOLEDAD DAYUPAY	-	Bookkeeper (Tambo HS)
ERIC RETES	-	Bookkeeper (DLANHS)
COSME BOHOL	-	Bookkeeper (Mabinay HS)
MERLINE DAHIL-DAHIL	-	Bookkeeper (Manjuyod HS)
GENALE JUNE RAMIREZ	-	Bookkeeper (Amlan HS)
MA. FLORDELIZA LAZALITA	-	Bookkeeper (NOHS)
PACITA TILOS	-	Bookkeeper (Valencia HS)
JONALYN C. MANDAP	-	Bookkeeper (EJMMHS)
RUSSEL V. KHO	-	Bookkeeper (SPHERE)
ROSEMARIE N. CIMA FRANCA	-	Bookkeeper (Provident Fund)

You are hereby directed to attend the Two (2) Day/s Orientation on Enhance Financial Reporting System (EFRS) 2016 on July 6-7, 2016 at Middle Town Inn, JR Bldg, Lacson St. Bacolod City.

You are to bring individual laptop, extension cord, notebook, ballpen, and blank usb.

Transportation and other allowable expenses including a registration fee of One Thousand Two Hundred Pesos (P1,200.00) to cover one (1) night accommodation and meals (lunch, dinner and snacks) shall be charged against MOOE funds subject to the usual accounting and auditing rules and regulations.


LELANIE T. CABRERA
OIC, Schools Division Superintendent

04 JUL 2016