



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
Capitol Area, Dumaguete City


July 4, 2016

MEMORANDUM TO:

MA. JENNIFER P. PIODOS	-	Accountant III
LYDIA CACAS	-	Adm. Officer V-Budget Officer
GLENDA T. ALARCIO	-	Bookkeeper-Designate (Dauin HS)
ANNE D. AVILA	-	Bookkeeper (COS) (Canlaon HS)
MARIE NANETTE JEAN BUENAFE	-	Bookkeeper (Ma. Macahig HS)
MAE ANN A. SUASIN	-	Bookkeeper (S. Delmo HS)
MA. JINA TROPA	-	Bookkeeper (Siaton HS)
MARIANITA C. DIPUTADO	-	Bookkeeper (Sibulan HS)
MARIA SOLEDAD DAYUPAY	-	Bookkeeper (Tambo HS)
ERIC RETES	-	Bookkeeper (DLANHS)
COSME BOHOL	-	Bookkeeper (Mabinay HS)
MERLINE DAHIL-DAHIL	-	Bookkeeper (Manjuyod HS)
GENALE JUNE RAMIREZ	-	Bookkeeper (Amlan HS)
MA. FLORDELIZA LAZALITA	-	Bookkeeper (NOHS)
PACITA TILOS	-	Bookkeeper (Valencia HS)
JONALYN C. MANDAP	-	Bookkeeper (EJMMHS)
RUSSEL V. KHO	-	Bookkeeper (SPHERE)
ROSEMARIE N. CIMA FRANCA	-	Bookkeeper (Provident Fund)

You are hereby directed to attend the 3-Day Live-In Workshop on the Preparation and Consolidation of CY 2016 Mid Year Financial and Budgetary Reports on July 13-15, 2016 at a venue in Dumaguete City to be announced later.

Transportation and other allowable expenses including a workshop fee of 3,600.00 to cover meals and accommodation including the use of function room shall be charged against MOOE funds subject to the usual accounting and auditing rules and regulations.


LELANIE T. CABRERA
OIC, Schools Division Superintendent

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