



Republic of the Philippines
DEPARTMENT OF EDUCATION
Negros Island Region

SCHOOLS DIVISION OF NEGROS ORIENTAL
Office of the School Governance and Operations Division

Capitol Area, Dumaguete City

www.depednegor.net

negros.oriental@deped.gov.ph

SGOD Office (035) 225 - 6180

MEMORANDUM

TO: Assistant Schools Division Superintendents
SGOD & CID Chief Education Program Supervisors
Division Education Program Supervisors/ Division Coordinators
Section Heads/ Education Program Specialists
Public School District Supervisors
School Managers
All Others Concerned

SUBJECT: SUBMISSION OF 4th QUARTER ADOPT-A-SCHOOL REPORT

DATE: December 16, 2016

1. In the pursuit of recognizing our partners in school through **Adopt-A-School Program**, you are hereby reminded to submit your 3rd Quarter Adopt-A-School Report on **December 28, 2016**.
2. Anent this, all **Adopt-A-School District Coordinators** are requested to see to it that reports are well-done. Data entered must be well-accomplished for easy and expeditious consolidation by the **Division Office**.
3. All reports must be handed in **ON TIME** to **Mrs. Jenith Corpis-Cabajon, Division ASP Coordinator** at the **SGOD** of our **Negros Oriental Division Office**. **REPORTS** not submitted on time will not be merited for this 4th quarter.
4. For widest dissemination and compliance

SALUSTIANO T. JIMENEZ, LI. B. CESO VI
OIC-Office of the Assistant Regional Director
Concurrent OIC, Schools Division Superintendent

12/17/16



STJ/rbp/jcc

11 9 DEC 2016