April 15, 2016

DIVISION MEMORANDUM

No. 259, Series of 2016

URGENT SUBMISSION OF TERMINAL REPORT ON THE CONDUCT OF
SCHOOL BASED FEEDING PROGRAM (SBFP)

TO   :   Public Schools District Supervisors/ In- Charge,

Principals/ School Heads, School and District Nutrition Coordinator

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1. You are hereby directed to accomplish the documents for an urgent submission of the Terminal Report on the conduct of School Based Feeding Program (SBFP) School Year 2015- 2016 on or before April 20, 2016 at the SGOD Office, Division of Negros Oriental and send its soft copy to negor.mande@gmail.com

2. Attached herewith are the necessary form labelled SBFP Form 5- Program Terminal Report for you to be filled up with accurate data.

3. For your immediate action and compliance.

LELANIE T. CABRERA, CESE
Asst. Schools Division Superintendent
OIC- SDS
04|15|16

LTC/rbp/dcfa/rcee

19 APR 2016

SCHOOL-BASED FEEDING PROGRAM (SBFP)
SY _____

PROGRAM TERMINAL REPORT (PTR)

Region: _____
Division: _____
District: _____
School: _____
School Enrolment: _____

A. Program Accomplishment
Status of Implementation:
Completed _____ (indicate number of days completed)
Discontinued _____
For continuation _____

Grade Level	Number of Beneficiaries		No. of Beneficiaries Dewormed		No. of Beneficiaries who are also 4Ps Beneficiaries		No. of Pupils who are Previous Beneficiaries of SBFP	
	Target	Actual						
			No.	%	No.	%	No.	%
Kinder								
Grades 1-6								
TOTAL:								

Financial Status			
Amount Allocated	Amount Received fr DO	Amount Disbursed	Amount Liquidated

B. Nutritional Status

Nutritional Status	Before Feeding	After Feeding				
		SW/SU	W/U	N	Ow	O
Severely Wasted/Underweight (SW/SU)						
Wasted/Underweight (W/U)						
Normal (N)						
Overweight (OW)						
Obese (O)						
Total:						

FOR THE MONTH OF _____ , SY _____

Region _____
Division _____
District _____

School: _____
Grade: _____ Section _____

NAME OF PUPIL	ACTUAL FEEDING																																							
	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60
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TOTAL:																																								

O. Actual Feeding

(v) - Present, served
(A) - Absent, not served
(vv) - Present, served twice

SBFP Form S

C. Percentage Attendance

	Month 0	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7	Average of Months 1-7
% Attendance of Beneficiaries									

D. Monitoring Findings/Issues Encountered & Actions Taken

E. Procurement Process

F. Good Practices or Lessons Learned

G. Personnel Involved

H. Pictorials

SCHOOL-BASED FEEDING PROGRAM

FOR THE MONTH OF _____ , SY _____

Region _____

Division _____

District _____

School: _____

Grade: _____ Section _____

NAME OF PUPIL	ACTUAL FEEDING																																							
	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60
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TOTAL:																																								

D. Actual Feeding

(x) - Present, served

(A) - Absent, not served

(√x) - Present, served twice