

Republic of the Philippines
DEPARTMENT OF EDUCATION
Negros Island Region

SCHOOLS DIVISION OF NEGROS ORIENTAL
Office of the School Governance and Operations Division
Capital Area, Dumaguete City

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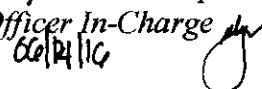
DIVISION MEMORANDUM

No. 332 s. 2016

OFFICE HOURS OF MUSLIMS DURING THE MONTH OF RAMADAN

TO: *District Supervisors/District In-Charge*
Public and Private Elementary and Secondary School Heads
All Others Concerned

1. Attached is **Regional Memorandum No. 122, s. 2016**, informing the field on the "Office Hours of Muslims During The Month Of RAMADAN", for the information, guidance and compliance of all concerned.
2. For details, see attached DepEd Memorandum No. 87, s. 2016.


LELANIE T. CABRERA, CESE
Assistant Schools Division Superintendent
Officer In-Charge


14 JUN 2016



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
NEGROS ISLAND REGION



RELEASED

CONTROL No. 741

RELEASED BY: [Signature]

DATE RELEASED: June 8, 2016

June 8, 2016

REGIONAL MEMORANDUM

No. 122 s. 2016

D: 6/08/16

OFFICE HOURS FOR MUSLIMS DURING THE MONTH OF RAMADAN

To: All Schools Division Superintendents

1. Attached is DepEd Memorandum No. 87 s. 2016 entitled "Office Hours for Muslims during the month of Ramadan" for your information and guidance.
2. Immediate dissemination of this Memorandum is desired.

[Signature]
SALUSTIANO JIMENEZ, CESO VI
OIC-Assistant Regional Director
Officer-in-Charge

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Republic of the Philippines
Department of Education

30 MAY 2016

DepEd MEMORANDUM

No. **87**, s. 2016

OFFICE HOURS FOR MUSLIMS DURING THE MONTH OF RAMADAN

To: Undersecretaries
Assistant Secretaries
Bureau and Service Directors
Regional Directors
Schools Division Superintendents
All Others Concerned

1. The Department of Education (DepEd) respects the rights of all Filipino Muslims to observe the *Ramadan* by fasting from **June 6, 2016** to **July 5, 2016**.
2. Having adopted a *flexible time* for all its employees since 1998, this Department shall allow Filipino Muslims who are fasting while working, whether in the central office or in local/field offices nationwide, to start rendering their services **between 7:00 a.m. and 9:00 a.m., but not later than 9:00 a.m.** until such time when they complete the eight working hours without a.m., noon or p.m. breaks which is equivalent to two hours daily during weekdays. This is to ensure continuous, prompt and efficient delivery of public services in basic education.
3. In previous years, all Filipino Muslims who are working in local or national government offices outside the autonomous regions nationwide and who are fasting during the month of *Ramadan* have rendered their services from 8:00 a.m. to 12:00 noon and from 1:00 p.m. to 5:00 p.m. as their official time. However, the said official time was modified from 7:30 a.m. to 3:30 p.m. without noon break. The difference of two hours difference is not counted as undertime by the Civil Service Commission (CSC) under Paragraph 2 of its Resolution No. 81-1277 dated November 13, 1981, pursuant to Sections 2 and 5 of Presidential Decree No. 291 dated September 12, 1973, as amended by Presidential Decree No. 322 dated October 26, 1973.
4. Immediate dissemination of this Memorandum is desired.


ER. ARMIN A. LUSTRO FSC
Secretary

References:

DepEd Memorandum No. 66, s. 2015
Office Order dated April 4, 1998

To be indicated in the Perpetual Index under the following subjects:

CELEBRATIONS AND FESTIVALS
EMPLOYEE

OFFICIALS
STRAND: Legal and Legislative Affairs

Made! Ramadan
0343-May 24, 2016