



Republic of the Philippines
DEPARTMENT OF EDUCATION
Negros Island Region
DIVISION OF NEGROS ORIENTAL
Capitol Area, Dumaguete City

June 17, 2016


DIVISION MEMORANDUM

No. 347 ; s. 2016

**DIVISION CONFERENCE OF ALL PUBLIC SECONDARY SCHOOL
ADMINISTRATORS**

TO : Division Education Program Supervisors/Division Coordinators
Public Schools District Supervisors/Districts-In-Charge
Public Secondary School Heads
All Others Concerned

1. This office informs the field about the **Division Conference of all Public Secondary School Heads** on Monday, June 20, 2016 at 8:00 a.m. in the Division Conference Room, Dumaguete City.
2. School heads are asked to bring enrollment data (LIS enrolled) for both Junior and Senior High Schools, Classroom Program, and Curriculum Guides of the subjects offered for SHS in the first semester of this school year.
3. Traveling and other expenses of school heads shall be charged against School MOOE/PTA/SEF/and other available local funds subject to the usual auditing and accounting rules and regulations.
4. For your information and widest dissemination.


LELANIE T. CABRERA, CESE
Assistant Schools Division Superintendent
Officer-In-Charge

17 JUN 2016
5:30 PM