

Republic of the Philippines DEPARTMENT OF EDUCATION Negros Island Region DIVISION OF NEGROS ORIENTAL

Capitol Area, Dumaguete City

July 20, 2016

DIVISION MEMORANDUM

No. 423; s. 2016

DIVISION SEMINAR OF ALL SENIOR HIGH SCHOOL ADMINISTRATORS AND DISTRICT SUPERVISORS

TO: Division Education Program Supervisors/Division Coordinators

Public Schools District Supervisors/Districts-In-Charge

Public Secondary School Heads

All Others Concerned

- 1. This office informs the field about the Division Seminar of all Senior High School Administrators and District Supervisors/District-In-Charge on Thursday, July 21, 2016 at 8:00 a.m. in the Division Conference Room, Dumaguete City.
- 2. This seminar intends to orient/capacitate instructional leaders about the nature of Senior High School Program.
- 3. A registration fee of Two Hundred Pesos (PhP 200.00) shall be charged to each participant which will be automatically deducted from their School MOOE to defray meals and training materials. The Implementing Unit schools will pay the said amount during registration.
- 4. Registration fee, traveling and other incidental expenses incurred by the participants are chargeable against School MOOE, and other funds subject to the usual accounting and auditing rules and regulations.
- 5. For your information and widest dissemination.

LELANIE T. CABRERA, CESE

Assistant Schools Division Superintendent

Officer-In-Charge