



SCHOOLS DIVISION OF NEGROS ORIENTAL
Office of the School Governance and Operations Division

Capital Area, Dumaguete City

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SGOD Office (035) 225 - 6180

DIVISION MEMORANDUM

No. 740 S. 2016

TO: Assistant Schools Division Superintendents
SGOD & CID Chief Education Program Supervisors
Division Education Program Supervisors/ Division Coordinators
Section Heads/ Education Program Specialists
Public School District Supervisors
School Managers
All Others Concerned

RE: "WE HONOR YOU ... THIS CHRISTMAS!"

DATE: December 5, 2016

1. With the reason of thanksgiving and praise this Christmas season, the Division of Negros Oriental rocks with the whole world in commemorating this annual activity of faith, hope and love through a **One-Day Get-Together** with the entire Division entitled "**WE HONOR YOU ... THIS CHRISTMAS!**" on **December 12, 2016 at the Lamberto Macias Sports and Cultural Center in Dumaguete City.**
2. This gathering shall be participated in by both teaching and non-teaching personnel in the entire Division of Negros Oriental who are expected to wear **district uniforms** for identity purposes matched with pants which look simple but decent therefore, tattered maong pants, shorts and too informal attires along with wearing of slippers, flip-flops are prohibited while the distinguished awardees will appear on their **Filipiniana Attire.**
3. Further, to facilitate the checking of attendance and distribution of morning snack foods, PSDSs are directed to submit to the **SGOD Office Attn. Dr. Rachel B. Picardal**, the dully filled out **and signed registration forms/ attendance sheets** (as attached) on or before **December 9, 2016.** In this regard, PSDSs are further advised to assign **2 personnel** to claim for their snack foods by district from **Dr. Ermita Miranda** at the Macias Lobby.
4. This **One-day Christmas Get-Together** highlights the following activities:
 - a) Thanksgiving Mass --@ 8:00 AM -9:30 AM
 - b) Opening & Awarding Program--@ 9:30 AM- 11:30 PM
 - c) Games -- @ 11:30 PM – 12:00 PM
 - d) Presentations by Municipalities--1:00-2:00 PM
 - e) Door Prizes—2:00-4:00 PM
 - f) Closing Program--4:00-5:00 PM
5. Guidelines and criteria of the presentation from each municipality are attached. The list of the working committees is also enclosed.
6. Food (Except morning snack which is provided free by the Provincial Govt.) travel and other incidental expenses shall be charged to School MOOE/ local funds subject to the usual accounting and auditing rules and regulations.
7. This **MEMORANDUM** serves as the **TRAVEL ORDER.**
8. Widest and immediate dissemination of this **MEMORANDUM** is desired.

SALUSTIANO T. JIMENEZ, LI. B. CESO VI
OIC-Office of the Assistant Regional Director
Concurrent OIC, Schools Division Superintendent

12/6/16

STJ/rbp/jcc



Be One of Us! Be Counted. Let's Practice
W.A.T.C.H.
We Advocate Time Consciousness and Honesty

06 DEC 2016

“WE HONOR YOU .. THIS CHRISTMAS!”
December 12, 2016
Lamberto L. Macias Sports & Cultural Center
Dumaguete City

Overseers:

SALUSTIANO T. JIMENEZ, CESO VI

*OIC-Office of the Assistant Regional Director
Concurrent OIC, Schools Division Superintendent*

Mrs. Leilani T. Cabrera, CESE
ASDS

Dr. Dexter Y. Aguilar, CESE
ASDS

Steering Committee:

Chairpersons: **Dr. Rachel Picardal**
SGOD Chief

Dr. Erlinda Calumpang
CID Chief

Thanksgiving Service:

Chair: **Dr. Juliet Tuala**
Co-Chair: **Mrs. Regina Clarina Empeso**

Program:

Chair: **Mrs. Jenith Corpis Cabajon**
Co-Chair: **Mr. Jumar Quibot**
Mr. Greg Canete
BLEND Choristers & Dancers

Invitation:

Chair: **Dr. Nilita Ragay L. Ragay**
Co-Chair: **Dr. Katherine Sedillo**

Food:

Chair: **Dr. Ermita L. Miranda**
Co-Chair: **Ms. Iryll Mae Macahig**

Ushering:

Chair: **Dr. Carmelita A. Alcala**
Co-Chair: **Mrs. Joy Tano**

Decoration:

Members: **Dr. Dan P. Alar**
Mr. Romeo Montano
Mr. Francis Austero
Mrs. Charlagne Ebrole
Mr. Arnold Cabato

Ticket:

Chair: **Mrs. Remelyn V. Gao-gao**
Co-Chair: **Mrs. Alma Cora Catacutan**
Mr. Chris Angelo Empeso
Mr. Alfredo Ticon Jr.

Parlor Games:

Chair: **Dr. Renante A Juanillo**
Co-Chair: **Mrs. Esterlina Paragoso**
Members: **Mr. Melchor Duenas**
Mr. DonreMira

Lights & Sounds & IT:
Chair: Mr. Dennis Cimafranca
Co-Chair: Mr. Joseph Gemina

Lay-Out/ Physical Arrangement/ Labelling of Districts' Areas
Chair: Mr. Dennis Charl F. Andalajao
Members: Mr. Engr. Philip Tubog
Mr. Rocky Valencia
Education Physical Facilities Section

Crowd Control:
Chair: Dr. Allan Tabio
Co-chair: Dr. Rolando A. Pacarro
Members:

Documentation:
Chair: Mr. Rodel Deloria
Co-Chair: Mr. Jesucles Amores
Mrs. Rolyn Jane Catanus

Prizes & Pre-Registration
Chair: SGOD
Members: All PSDSs
Mrs. Marsha D. Ruiz
Ms. Karen Cubalan
Ms. Kacielyn Umali
Maricel Corpis

GUIDELINES AND CRITERIA OF THE PRESENTATIONS BY MUNICIPALITIES

1. Each municipality must prepare a short presentation which must not exceed to 3 minutes.
2. Participants may include both teaching and non-teaching personnel. Each municipality must have at a minimum number of 25 and a maximum of 75 participants.
3. The participants per municipality have the freedom to choose whatever kind of presentation however, it must be relevant to Christmas and the use of fire and other dangerous props or stunts are prohibited.
4. Order of the presentation is determined by drawing of lots prior to the holding of parlor games.
5. The criteria of the presentation are the following:

Christmas Spirit —	40 %
Choreography----	30 %
Creativity---	20 %
Humor ---	10%

100%
6. Top three winners will receive cash prizes.