



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
**Negros Island Region**  
***DIVISION OF NEGROS ORIENTAL***  
Capitol Area, Dumaguete City

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December 6, 2016

**DIVISION MEMORANDUM**

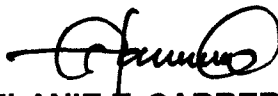

No. 742 ; s. 2016

**CONFERENCE OF SECONDARY SCHOOL HEADS ON SENIOR HIGH SCHOOL  
MATTERS**

TO : Assistant Schools Division Superintendents  
Division Education Program Supervisors/Division Coordinators  
Public Schools District Supervisors/Districts-In-Charge  
Public Secondary School Heads  
All Others Concerned

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1. This office will conduct a Conference of Secondary School Heads on Senior High School Matters on December 7, 2016 @ 9:00 a.m., BSP, Dumaguete City.
2. This conference will provide the school heads with the updates on SHS Division Procured Items and other matters relative to the program.
3. Participants to this workshop are secondary school heads who are offering SHS programs and those who will offer next school year.
4. Traveling and other incidental expenses incurred by the participants are chargeable against School MOOE, and other funds subject to the usual accounting and auditing rules and regulations.
5. For your information and widest dissemination.

  
**LELANIE T. CABRERA, CESE**  
Assistant Schools Division Superintendent  
Officer-In-Charge 

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00 DEC 2016