



Republic of the Philippines

DEPARTMENT OF EDUCATION

Region VII, Central Visayas

SCHOOLS DIVISION OF NEGROS ORIENTAL

Capitol Area, Dumaguete City

INVITATION TO BID

PROVISION OF HOTEL, LODGING, FOOD AND MEETING FACILITIES FOR FIVE (5) DAY TRAINING WORKSHOP ON THE K TO 12 CURRICULUM IN THE MULTI-GRADE CONTEXT FOR TEACHERS AND SCHOOL HEADS

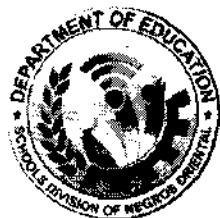
1. Department of Education, through the OSEC FUNDS CY 2016 intends to apply the sum of ONE MILLION ONE HUNDRED EIGHTY-ONE THOUSAND TWO HUNDRED PESOS ONLY (P1,181,200.00) being the Approved Budget for the Contract (ABC) to payments under the contract for the Provision of Hotel, Lodging, Food and Meeting Facilities for the Five (5) Day Training- Workshop on the K - 12 Curriculum in the Multi-Grade Context for Teachers and School Heads.
2. The DepEd, Division of Negros Oriental now invites bidders for the hereunder project:
3. Provision of Hotel, Lodging, Food and Meeting Facilities for the Five (5) Day Training -Workshop on the K-12 Curriculum in the Multi-Grade Context for Teachers and School Heads (Batch 1 and 2).

Hotel Accommodation and Meals – Participants Batch 1 – 180

Date: April 4 – 8, 2016

Date	Meals	Function Room	No. of Pax
April 4	PM Snacks (1 st Meal)	1 Big Plenary	Needed at 1:00-2:30
April 5	Full Board	2 Plenary	90 pax per Plenary Room
April 6	Full Board	2 Plenary	90 pax per Plenary Room
April 7	Full Board	2 Plenary	90 pax per Plenary Room
April 8	PM Snacks (Last Meal)	2 Plenary (Morning up to 12:00 Noon)	90 pax per Plenary Room
		1 Big Plenary for the Closing Program	180 pax

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Hotel Accommodation and Meals – Participants Batch 2 – 97 School Heads

Date: May 23-27, 2016

Date	Meals	Function Rooms	No. of Pax
May 23	Dinner (1st Meal)	1	97 pax
May 24	Full Board	1	97 pax
May 25	Full Board	1	97 pax
May 26	Full Board	1	97 pax
May 27	Lunch (Last Meal)	1	97 pax

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Need:

- a. Two (2) Air- Conditioned Conference Rooms with public address system with LCD for Batch 1 and One (1) Air-Conditioned Conference Room for Batch 2.
 - b. Backdrop already structured by the hotel.
 - c. To serve coffee instead of juice especially in the afternoon.
 - d. To provide air-conditioned, cleaned with enough space hotel rooms to participants.
4. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the 'Government Procurement Reform Act. Bidding is restricted to Filipino citizens/sole proprietorship, partnership, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant rights or privileges to Filipino citizens, pursuant to RA 5183 and subject to Commonwealth Act 138.
 5. Interested bidders may obtain further information from DepEd, Division of Negros Oriental and inspect the Bidding Documents at the address given below during the 8:00AM to 5:00PM (Monday to Thursday).
 6. Bidding Documents may be purchased by interested bidders on March 23-31, 2016 from the address below and upon payment of a non-refundable fee in the amount of One Thousand Pesos (P1,000.00)



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7. The DepEd, Division of Negros Oriental will hold a Pre-bid Conference on Tuesday, March 29, 2016 at 10:00 AM at the Division Office Conference Room, which shall be opened only to all interested parties who have a Letter of Intent, PhilGEPS-registered bidders and have purchased the Bidding Document.
8. Bids must be delivered to the address below on Friday, April 01, 2016, 10:00AM. All bids must be accompanied by and security in any of the acceptable forms and in the amount stated below;

Form of Bid Security	Amount of Bid Security (Equal to the Percentage of the ABC)
a) Cash or Cashier's/Manager's check issued by a Universal or Commercial Bank	Two percent (2%)
b) Bank Draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank of issued by a foreign bank,	Two Percent (2%)
c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Five Percent (5%)
d) Any combination of the foregoing	Proportionate to share of form with respect to total amount of security

9. *Bid* opening shall be on Friday, April 01, 2016, 10:00 AM the Division Office Conference Room. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.



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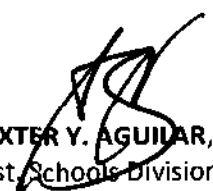
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10. The DepEd, Division of Negros Oriental reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract Award, without thereby incurring any liability to the affected bidder to bidders.
11. For Further information, please refer to:

Dexter Y. Aguilar, CESE
Asst. Schools Division Superintendent
DepEd, Division of Negros Oriental
Capitol Area, Dumaguete City
(035-225-1623)


DEXTER Y. AGUILAR, CESE
Asst. Schools Division Superintendent
CHAIRMAN, BAC 9

