



DEPARTMENT OF EDUCATION  
SCHOOLS DIVISION OF

**NEGROS ORIENTAL**

*Facilitating the Paths to Educational Excellence*



Division Memorandum

October 12, 2016

To : Mrs. Lucille Barillo, Pulangbato National High School  
Mrs. Ma. Antonieta Bacang, NOHS  
Mrs. Crisilda Estravela, NOHS  
Mrs. Lucila Fundador, NOHS  
Mr. Rushdi Tan, Sibulan National High School  
Miss Ropilyn Dequito, Sibulan Science High School

Through : The Respective School Heads


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Your services are needed at the Division Office on October 13, 2016 to prepare the necessary materials for the 2016 Division Schools Press Conference starting.

Please leave something for your students to do in the classroom while you are at the Division Office to perform the above-mentioned task.

Your travel expenses from your station to the division office shall be charged to the Journalism Funds subject to the usual accounting and auditing guidelines.

For compliance.

  
**LELANIE T. CABRERA, CESE**  
**Asst. Schools Division Superintendent**  
**Officer In Charge**  
10/12/16 9

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