



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
Capitol Area, Dumaguete City

October 5, 2016

DIVISION MEMORANDUM

**DIVISION TRAINING OF SENIOR HIGH SCHOOL TEACHERS HANDLING
TVL SPECIALIZATION**

**TO : ALL DIVISION EDUCATION PROGRAM SUPERVISORS
DIVISION COORDINATORS
PUBLIC SCHOOLS DISTRICT SUPERVISORS
SENIOR HIGH SCHOOLS AND ALL OTHER OTHERS CONCERNED**

1. There shall be a Division Training for Senior High School Teachers Handling TVL Specialization for three (3) days (live-out) on October 17-19, 2016 at the 3rd Floor, Division Office Conference Room. Registration will start at 7:30 A.M.
2. Participants are all Senior High School TVL Teachers not teaching in Junior High School, other concerned support staff and invited guest.
3. The participants are required to bring a curriculum guide, teachers' guide and any available teaching materials.
4. Lunch and two (2) snacks per day will be served during the training.
5. This Memorandum serves as your Travel Order.
6. Travelling/per diems and all other incidental expenses incurred on this training shall be charged to school MOOE/local funds subject to the usual accounting and auditing rules and regulations.
7. For proper guidance and compliance.
8. Widest dissemination of this Memorandum is desired.

LELANIE T. CABRERA, CESE
Assistant Schools Division Superintendent
Officer-in-Charge
10/6/16