

Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Negros Island Region

**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
**Office of the School Governance and Operations Division**

Capitol Area, Dumaguete City

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SGOD Office [035] 225 - 6180

**MEMORANDUM**

**TO :** PSDS/District In-Charge  
Heads of Elementary and Secondary Schools  
All Others Concerned

**SUBJECT :** **SERIES OF SEMINAR-WORKSHOPS OF THE PHILIPPINE NORMAL UNIVERSITY VISAYAS**


**DATE :** **September 21, 2016**

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1. Herewith is **NIR Advisory** dated September 14, 2016 announcing the conduct of **SEMINAR-WORKSHOPS** by the National Center for Teacher Education of the Philippine Normal University Visayas entitled: **"Managing 21<sup>st</sup> Century Schools" and Action Research Capability Building for Classroom Teachers** on October 24-26, 2016 and October 27-29, 2016 at the Media Center of Philippine Normal University Visayas, Cadiz City, Negros Occidental.

2. For details, refer to the attached Regional Advisory. Participation to the said activity is on official time only, subject to the non-disruption of classes policy as stipulated in DepEd Order No. 9, s. 2005 entitled: **Instituting Measures to Increase Engaged Time-on-Task and Ensuring Compliance Therewith.**

3. For the information and guidance of all concerned.

  
**LELANIE T. CABRERA, CESE**  
Assistant Schools Division Superintendent  
Officer In-Charge  
9/21/16

22 SEP 2016



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF EDUCATION  
**NEGROS ISLAND REGION**



West City Elementary School Campus  
Dumaguete City 6200

*12:41/20/16*

<b>RELEASED</b>	
CONTROL NO.	1993
RELEASED BY:	<i>[Signature]</i>
DATE RELEASED:	9/15/16

**ADVISORY**

September 14, 2016

*This advisory is issued for the information of all Schools Division Superintendents and Assistant Schools Division Superintendents*

**SEMINAR-WORKSHOPS OF THE PHILIPPINE NORMAL UNIVERSITY  
VISAYAS**

Attached is a communication announcing the conduct of seminar – workshops by The National Center for Teacher Education of the Philippine Normal University Visayas entitled “Managing 21<sup>st</sup> Century Schools” and “Action Research Capability Building for Classroom Teachers” on October 24-26, 2016 and October 27-29, 2016, respectively. The venue of the said seminar-workshop is at the Media Center of Philippine Normal University Visayas, Cadiz City, Negros Occidental.

Target participants are public school administrators, private and public school basic education teachers, and all interested individuals.

Refer to the attached letters for the details.

Participation in the above-mentioned activity shall be voluntary and on official time only, and shall be subject to the non-disruption of classes policy stipulated in DepEd Order No. 9, s. 2005 entitled : *Instituting Measures to Increase Engaged Time – on-Task and Ensuring Compliance Therewith.*

For:  
**GILBERT T. SADSAD**  
Director III  
OIC-Regional Director

*[Signature]*  
*RONALDO D. RETOR*  
*and LETO CACK DIAMANTE/OIC*

HRDD/mav

DepEd-NIR Office, West City Elementary School Campus, Dumaguete City, 6200

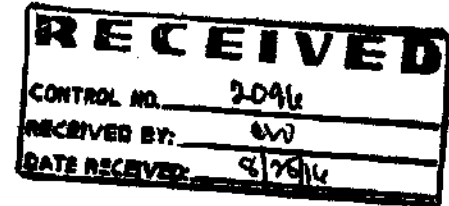
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**PHILIPPINE NORMAL UNIVERSITY VISAYAS**  
The National Center for Teacher Education  
Cadiz City, Negros Occidental  
Tel. No. (034) 493-0265

August 15, 2016

**Dr. GILBERT T. SADSAD**  
Regional Director  
Negros Island Region



Dear Dr. Sadsad:

The Philippine Normal University Visayas will conduct a three-day Seminar-Workshop to public school administrators of the Department of Education on October 24-26, 2016 at the Instructional Media Center, same University.

In this connection, we respectfully request for your endorsement of the activity. Below are the details:

- I. **Proposed Title:** "Managing 21<sup>st</sup> Century Schools" with the theme "*Management Education for Sustainable Development*".
- II. **Project Overview:** This is a three-day regional seminar-workshop designed for public school administrators of the Department of Education with focus on improving their skills on managing 21<sup>st</sup> century schools. It is also an effective forum for management teams to strengthen their leadership capability, team performance and plan the future of learning for their schools.
- III. **Rationale:** Leading and managing in an age that imposes huge changes on individuals and societies are challenging, risky and exciting to school administrators who are willing to go out of their comfort zones in order to establish the conditions that promote effective school leadership at all levels, strengthen teacher's confidence to teach and encourage innovation in creating 21<sup>st</sup> century learning environment.

Today's public schools need to ensure that their administrators have a comprehensive understanding of their roles, goals and required competencies as this has profound implications for teachers, leadership of schools and education system, students, parents and other stakeholders. There are high expectations for school administrators as catalyst for both school reform and pupil/student empowerment. It is the school administrator who empowers the teacher, encourages the student and involves the community in ways that have lasting impact. It is for this reason that this proposed program finds its justification.

IV. **Objectives:** This program primarily aims to equip public school administrators with the skills needed to manage 21<sup>st</sup> century schools. It has for its specific objectives the following:

1. To gain a better understanding of their leadership strengths and challenges;
2. To critically examine the demands of 21<sup>st</sup> century schools;

3. To identify the most important skills to focus on as a 21<sup>st</sup> century leader;
4. To develop practical tools and strategies to improve their leadership capability;
5. To explore and practice how to create and manage change;
6. To develop a high performing team; and,
7. To formulate a sustainable development plan for the future of learning in their school.

**V. Topics:**

1. 21<sup>st</sup> Century Leadership: Understanding Yourself
2. The Socio-Cultural Landscape of the 21<sup>st</sup> Century Schools
3. The Principles of Managing Change in Today's Schools
4. Developing a High Performing Team
5. Sustainability Model for 21<sup>st</sup> Century Schools

**VI. Venue and Date:** October 24-26, 2016, Instructional Media Center, Philippine Normal University Visayas, Cadiz City, Negros Occidental.

**VII. Prospective Participants:** Public School Administrators of the Department of Education and any interested individual

**VIII. Tentative List of Speakers (Subject to Confirmation):**

1. Dr. Gilbert T. Sadsad – Regional Director, NIR, Keynote Speech
2. Dr. Danilo Villena – Former Dean, College of Education, PNU Manila
3. Dr. Rowen Gelonga – Regional Director, DOST, Region VI
4. Dr. Arlene G. Bermejo – Asst. Schools Division Superintendent, Division of Cadiz City
5. Dr. Mildred Garay – Former Regional Director, Department of Education, Region VI
6. Dr. Bert J. Tuga – Executive Director and Provost, Philippine Normal University

**IX. Registration Fee:** Each participant will be charged a registration fee of Php 3,600.00 inclusive of seminar kit, certificate of appearance and participation, and food which includes 3 lunch and 6 snacks. Lodging is not included, however, the organizer will assist the participants in finding an affordable lodging.

**X. Contact Details:** Interested participants may contact Dr. Ephraim R. Estacion, Jr. at the following contact details: (63) 09178003628, (034) 493-0265, [estacion.er@pnu.edu.ph](mailto:estacion.er@pnu.edu.ph)

Thank you very much and may we continue to work collaboratively in shaping and reshaping the educational landscape of the 21<sup>st</sup> century learners.

Very truly yours,

  
**BERT J. TUGA, Ph.D.**  
Executive Director and Provost



**PHILIPPINE NORMAL UNIVERSITY VISAYAS**  
The National Center for Teacher Education  
Cadiz City, Negros Occidental  
Tel. No. (034) 493-0265

August 15, 2016

**Dr. GILBERT T. SADSAD**  
Regional Director  
Negros Island Region

Dear Dr. Sadsad:

The Philippine Normal University Visayas will conduct a three-day Seminar-Workshop on "Action Research Capability Building for Classroom Teachers" on October 27-29, 2016 at the Instructional Media Center, same University.

In this connection, we respectfully request for your endorsement of the activity. Below are the details:

**I. Proposed Title:** "Action Research Capability Building for Classroom Teachers" with the theme *Empowering 21<sup>st</sup> Century Teachers through Action Research*.

**II. Project Overview:**

This is a three-day in-service training program for basic education teachers from both public and private schools in the Negros Island Region (NIR). The focus of this training-workshop is the enhancement or development of classroom teachers' capability for doing action researches. Eventually, their skills along this area can contribute to the quality of instructional decision-making. This is one of the strategies that can be utilized to promote research culture in the Department of Education.

**III. Rationale:**

Classroom teachers are considered as front liners in the delivery of the nation's educational services. As such, they are the ones who directly observe situations that contribute to or hinder the attainment of quality teaching and learning. They can spot weak areas that may require immediate remedial actions. They are in the right position to plan and implement possible solutions to problems they usually see inside and outside of their classrooms. Once problem is recognized as a natural phenomenon in the classroom, then there is a possibility of conducting thorough investigation. If these problems are systematically identified, through action research, then appropriate solutions can be suggested, planned and implemented.

The aforementioned concepts highlight the fact that teachers being at the forefront of educational delivery must possess capability in the field of action research. It is along this line of thought that this training program is conceived.

#### **IV. Objectives**

The primary goal of this program is to hone classroom teachers' skills in conducting action research for the purpose of making quality and ethical instructional decisions.

The specific objectives are the following:

1. To formulate some reflections about the importance of action research for instructional decision-making.
2. To synthesize the basic concepts of action research.
3. To identify researchable topics based on problems encountered in the classroom.
4. To write simple but convincing introduction and theoretical/conceptual framework of the study.
5. To utilize MS Excel for simple data analysis.
6. To formulate generalization about ethics for conducting research.

#### **V. Topics:**

1. The Value of Action Research for Classroom Teachers
2. Basic Concepts of Action Research
3. Identifying Researchable Topics
4. Writing Introduction and Theoretical/ Conceptual Framework
5. MS Excel as Tool For Data Analysis
6. Research Ethics

**VI. Venue and Date:** October 27-29, 2016, Instructional Media Center, Philippine Normal University Visayas, Cadiz City, Negros Occidental.

**VII. Prospective Participants:** Public and Private School Basic Education Teachers and any interested individual

#### **VIII. Tentative List of Speakers (Subject to Confirmation):**

1. Dr. Elena D. Olvido, CESO VI – OIC Schools Division Superintendent, Cadiz City Schools Division Superintendent
2. Dr. Edna Luz Abullon – Director, Policy Research and Development Office, PNU Manila
3. Dr. Alberto A. Rico – Former Executive Director, PNU Visayas
4. Dr. Ephraim R. Estacion – Assoc. Dean, Faculty of Graduate School and Teacher Education Research
5. Prof. Eliseo P. Marpa – Former Director, Planning, Research and Extension Office, PNU Visayas; Awardee, Nemesio E. Prudente Excellence in Research Award



**IX. Registration Fee:** Each participant will be charged a registration fee of Php 3,600.00 inclusive of seminar kit, certificate of appearance and participation, and food which includes 3

lunch and 6 snacks. Lodging is not included, however, the organizer will assist the participants in finding an affordable lodging.

X. **Contact Details:** Interested participants may contact Dr. Alberto A.Rico at the following contact details: (63) 09464753388, (034) 493-0265, [rico.aa@pnu.edu.ph](mailto:rico.aa@pnu.edu.ph)

Thank you very much and may we continue to work collaboratively in shaping and reshaping the educational landscape of the 21<sup>st</sup> century learners.

Very truly yours,

  
**BERT J. TUGA, Ph.D.**  
Executive Director and Provost 



**PHILIPPINE NORMAL UNIVERSITY VISAYAS**  
The National Center for Teacher Education  
Cadiz City, Negros Occidental  
Tel. No. (034) 493-0265

August 18, 2016

**Dr. GILBERT T. SADSAD**  
Regional Director  
Negros Island Region

Dear Dr. Sadsad:

Greetings!

The Philippine Normal University Visayas will conduct a Seminar-Workshop on **Managing 21<sup>st</sup> Century Schools** with the theme **"Management Education for Sustainable Development"** on October 24-26, 2016 at the Instructional Media Center, same University.

This is a three-day regional seminar-workshop designed for public school administrators of the Department of Education with focus on improving their skills on managing 21<sup>st</sup> century schools. It is also an effective forum for management teams to strengthen their leadership capability, team performance and plan the future of learning for their schools. The demand of 21<sup>st</sup> century education requires that administrators have a comprehensive understanding of their roles, goals and required competencies as this has profound implications for teachers, leadership of schools and education system, students, parents and other stakeholders.

In this connection, we may invite you to share your expertise to deliver the **"Keynote Address"** on **October 24, 2016** at **10:00** in the morning. The keynote speech will last for **1 hour**. Knowing your professional background and competence, we are assured that your presence will lead to the realization of the objectives set forth in this activity.

Kindly notify us of your response through our activity focal person, Dr. Ephraim R. Estacion at the following contact details: (63) 09178003628, (034) 493-0265, [estacion.er@pnu.edu.ph](mailto:estacion.er@pnu.edu.ph).

Thank you very much and may you join us in our efforts in empowering and equipping our school administrators as they steer their respective institution through the 21<sup>st</sup> century educational landscape.

Very truly yours,

  
**BERT J. TUGA**  
Executive Director and Provost





**PHILIPPINE NORMAL UNIVERSITY VISAYAS**

The National Center for Teacher Education

Cadiz City, Negros Occidental

Tel. No. (034) 493-0265

August 23, 2016

**Dr. GILBERT T. SADSAD**

Regional Director

Negros Island Region

Dear Dr. Sadsad:

The Philippine Normal University Visayas – Student Government will hold a two-day Youth and Students Leadership Summit on September 29-30, 2016 at the Drilon Covered Court, same University.

In this connection, we respectfully request for your endorsement of the activity. Below are the details:

**I. Proposed Title:** "1<sup>st</sup> Youth and Student Leadership Provincial Summit" with the theme *Youth Assemblage: "Honing Leaders among the Millennials"*.

**II. Project Description.**

The first ever Youth and Students Provincial Leadership Summit is hosted by PNU Visayas Student Government. This is a two-day gathering which will be participated by interested high school student leaders from San Carlos City down to Victorias City including the municipalities of Manapla, Toboso and Calatrava. Diverse activities will be conducted like leadership training, parliamentary procedures, team building activities and academic contests. Its aim is to develop their skills holistically, preparing and making them great and effective leaders of their schools and their respective communities.

**III. Rationale**

As Dr. Jose P. Rizal said, "The youth is the hope of our nation", we believe that to continue the change that has come, it must start with the future, the youth leaders. Collaboration, partnership and camaraderie must be installed in the hearts of the prime movers of tomorrow. To make this possible, they must have the essential knowledge, skills and attitude that this summit, in one way or the other, can inculcate or develop. Moreover, this activity can provide them beneficial experience that will suffice the needs or the demands of the new millennium.

**IV. General Objective**

To prepare and hone the youth of the millennium to be holistically equipped and be proactive in matters concerning their school, the studentry and the nation as we create great leaders among them.

- V. Topics/Activities:**
1. Honing Leaders among the Millennials
  2. Student Leadership Roles and Responsibilities
  3. Effective Communication and Social Media Use
  4. Basic Parliamentary Procedures
  5. School Events and Financial Management
  6. Academic Contests (Public Speaking and Quiz Bee)
- VI. Venue and Date:** September 29-30, 2016, Drilon Covered Court and Instructional Media Centers 1 and 2, Philippine Normal University Visayas, Cadiz City, Negros Occidental.
- VII. Prospective Participants:** At least 100 high school student leaders coming from the localities of Northern Negros and their advisers
- VIII. Tentative List of Speakers (Subject to Confirmation)**
1. Dr. Serafin A. Arviola, Jr. – Founder, National Association of UNESCO Clubs in the Philippines
  2. Mr. Jemar A. Felix – Student Regent, PNU System
  3. Mr. Sherwin Tasy – Former Executive Director, National Youth Commission
  4. Dr. Bert J. Tuga – Executive Director and Provost, PNU Visayas
- IX. Registration Fee:** Each participant will be charged a registration fee of Php 1,200.00 for student leaders and Php 1,500.00 for the advisers, inclusive of seminar kit, certificate of appearance and participation, and food which includes two (2) lunch and four(4) snacks. Lodging is not included, however, the organizer will assist the participants in finding an affordable lodging.
- X. Contact Details:** Interested Participants may contact Hon. Almer L. Tayactac at 09158879269 (globe) or Hon. Shiema D. Basanta at 09089936327, [pnuvsg@gmail.com](mailto:pnuvsg@gmail.com)

Thank you very much and may we continue to work collaboratively in developing future leaders in our society.

Very truly yours,

  
**BERT J. TUGA, Ph. D.**  
Executive Director and Provost