

Republic of the Philippines
DEPARTMENT OF EDUCATION
Negros Island Region

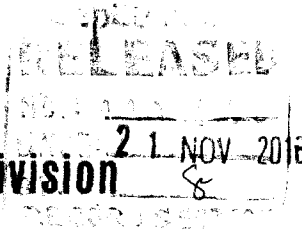
SCHOOLS DIVISION OF NEGROS ORIENTAL
Office of the School Governance and Operations Division

Capital Area, Dumaguete City

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SGOD Office (035) 225 - 6180



November 21, 2016

TRAVEL ORDER

NO. 570, s. 2016

TO : **DAN P. ALAR, Ed. D.** – Senior Education Program Specialist-HRDS


PURPOSE : Monitor the Implementation of the School Heads Learning Application Plan of the **Three-Day Course on Personal Effectiveness and Supervision for Public School Administrators**

DATE OF TRAVEL : November 22-24, 2016

VENUE/PLACE : Siaton East, Siaton West I, Siaton West 2, Zamboanguita District and Dauin District

ALLOWED/CHARGED TO: *(Subject to the usual accounting and auditing rules and regulations)*

_____: Registration/Transportation and other expenses
_____: Transportation
_____: Per Diems
_____: On official time/business only
_____: Charged to personal funds
 X : Transportation/per diem & other incidental expenses incurred shall be charged to Division MOOE and other local funds.

F: 
SALUSTIANO T. JIMENEZ, CESO VI
OIC-Assistant Regional Director
Concurrent OIC Schools Division Superintendent 