



Republic of the Philippines
DEPARTMENT OF EDUCATION
Negros Island Region

SCHOOLS DIVISION OF NEGROS ORIENTAL
Office of the School Governance and Operations Division
Capitol Area, Dumaguete City

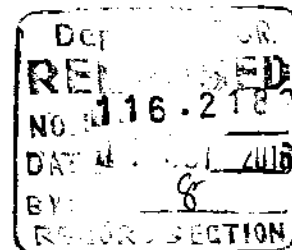
www.depednegor.net negros.oriental@deped.gov.ph SGOD Office (035) 225 - 6180

October 14, 2016


TRAVEL ORDER

No. 487 S. 2016

TO: : **1. ZINNIA ZUCHINNI C. BAYBAY**



1. In preparation and conduct for the **Buglasan Festival 2016** on **October 14-24, 2016**, you are hereby mandated to report to the Division Office, **9AM** on **Oct. 16 & 19, 2016**.
2. Moreover, you are advised to closely coordinate with **Mrs. Jenith Corpis Cabajon**, *Division Culture and Arts Coordinator*.
3. You are entitled to a **One-Day Service Credit** for the Saturday and Sunday services rendered.
4. Travelling and other incidental expenses shall be charged to School MOOE subject to the usual accounting and auditing rules and regulations.
5. For your guidance and compliance


LELANIE T. CABRERA, CESE
Assistant Schools Division Superintendent
Officer In-Charge

LTC/rbp/jcc