



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Negros Island Region

**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
**Office of the School Governance and Operations Division**

Capital Area, Dumaguete City

www.depednegor.net

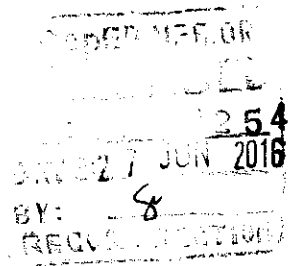
negros.oriental@deped.gov.ph

SGOD Office (035) 225 - 6180

June 24, 2016

**TRAVEL ORDER**

NO. 248, s. 2016



TO : **MR. RANJEL ESTIMAR**  
**MR. JESSIELITO CORTEZ**  
**MR. RONALD CANILLO**

OFFICE : *Division of Negros Oriental*

PURPOSE : *To report to DepEd-NIR to facilitate the Processing of Palarong Pambansa Liquidation Reports and Other Financial Documents*

DATE OF TRAVEL : *June 25, 2016*

VENUE/PLACE : *DepED NIR Regional Office, Dumaguete City*

ALLOWED/CHARGED TO: *(Local funds subject to the usual accounting and auditing rules and regulations)*

\_\_\_\_\_ : *Registration/Transportation and other incidental expenses*


\_\_\_\_\_ : *Transportation*

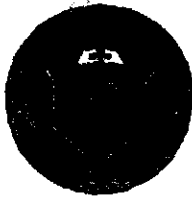
\_\_\_\_\_ : *Per Diems*

\_\_\_\_\_ : *On official time/business*

  X   : *Transportation/per diem & other incidental expenses*

*(For details, see attached communication.)*

  
**LELANIE T. CABRERA, CESE**  
*Assistant Schools Division Superintendent*  
*Officer In-Charge*  
*06/24/16*



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF EDUCATION  
NEGROS ISLAND REGION



MEMORANDUM

<b>RELEASED</b>	
CONTROL NO.	835
RELEASED BY:	<i>[Signature]</i>
DATE RELEASED:	6/23/16

TO:

MR. RANJEL ESTIMAR  
MR. JESSIELITO CORTEZ  
MR. RONALD CANILLO  
MS. CORAZON PUNAY *[Signature]*  
MS. MARY ROSE VILLAVECENCIO  
MR. RUEL MONTUERTO *[Signature]*  
MR. ADOLF AGUILAR *[Signature]*

RECEIVED FROM 19, 6/24/16

*[Signature]*

FROM:

*[Signature]*  
SALUSTIANO T. JIMENEZ, CESO VI  
OIC-Assistant Regional Director

SUBJECT:

PROCESSING OF PALARONG PAMBANSA  
LIQUIDATION REPORTS AND OTHER FINANCIAL  
DOCUMENTS

DATE:

June 23, 2016

- .....
1. You are hereby directed to report to DepEd-NR to facilitate the Processing of Palarong Pambansa Liquidation Reports and other Financial Documents on Saturday, June 25, 2016 at the DepEd-NIR Regional Office, Dumaguete City.
  2. Transportation and Travelling expenses are chargeable to local funds, subject to the usual accounting and auditing rules and regulations.
  3. For compliance.

ESSD/Agulir

DepEd-NIR Office, West City Elementary School Campus, Dumaguete City, 6200

TEL: (035) 422 6227 / E-MAIL: [depednir@gmail.com](mailto:depednir@gmail.com)

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