





Tel. Nos: (035)225-2838 / 225-0667/422-7644 (Division Supt's Office); (035) 225-1623 (Asst. Sch's Div. Supt's Office); (035) 225-1622 (Promotional Section/EPSs); (035) 422-7643 (Cashier's Section); (035) 422-8511 (Planning Section); (035) 225-6987 (Record's Section); (035) 422-5283 (Admin. Section); (035) 422-0267 (Personnel Section); (035) 225-2376 (Guard/Medical/Dental Sections); (035) 225-2378 (ALS Section); (035) 225-7012 (PFSED Section); (035) 225-1640 & (035) 225-6180 (Accounting Section); (035) 422-3921 (Supply Section)

July 22, 2016

MEMORANDUM TO

MS, LEONIDA SOLIVA WU Negros Oriental High School

Thru The School Principal

Please be informed of your attendance to the Community Based Rehabilitation Forum on July 22, 2016 at the Bayawan City Social in celebration of the 38th National Disability Prevention and Rehabilitation (NDPR) week on July 17-23, 2016.

Traveling and other incidental expenses incurred in connection with this activity shall be charged against the school's MOOE fund, subject to the usual accounting and auditing rules and regulations.

For your information, guidance and compliance.

For the Schools Division Superintendent:

EPS. Chief-SGOD

Office-In-Charge

LTC/bing