

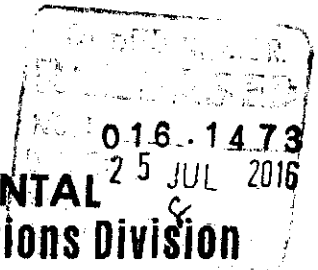
Republic of the Philippines
DEPARTMENT OF EDUCATION
 Negros Island Region

SCHOOLS DIVISION OF NEGROS ORIENTAL
Office of the School Governance and Operations Division
 Capitol Area, Dumaguete City

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SGOD Office (035) 225 - 6180



UNNUMBERED MEMORANDUM

TO: Nida Bersabal, Ed. D.
 Rose Marie Torres Ed. D.
 Rolando Pacarro, Ed. D.
 Peter Lajato Ed. D.
 Mrs. Melba Real
 Mrs. Rhona Silva
 Mrs. Charmaine Burgos-Jainar
 Mr. Arnold Jungco

DATE: July 22, 2016

1. You are hereby directed to attend a special meeting with **Mrs. Jenith Corpis Cabajon, Soc. Mob. Coordinator RE: Buglasan Festival 2016** at the SGOD office at 1:00 o'clock in the afternoon on July 26, 2016.
2. Travelling and other incidental expenses incurred during the conduct of the activity is chargeable to Division MOOE subject to the usual accounting rules and regulations.
3. This serves as your **TRAVEL ORDER**.
4. For your guidance and compliance

For the Schools Division Superintendent:

[Signature] 7/22/16
RACHEL B. PICARDAL, Ed. D
 Chief Education Program Supervisor
 Schools Governance Operations Division
 Office In-Charge