

DEPARTMENT OF EDUCATION
SCHOOLS DIVISION OFFICE

NEGROS ORIENTAL

Flourishing the Paths to Educational Excellence



TRAVEL ORDER
August 12, 2016

TO : Maricel Rebutazo
Mobile Teacher
Division of Negros Oriental

Please be advised of your attendance to the CONDUCT OF A TRAINING WORKSHOP FOR ALS IMPLEMENTERS ON VARIOUS NEW STRATEGIES ON THE IMPLEMENTATION OF ALS INFED PROGRAM for JUNIOR HIGH SCHOOL on August 15-20, 2016 at the NEAP –Region XI, Davao City for the Visayas-Mindanao Group per Regional Memorandum No. 0477, s. 2016 of DepEd Region VII dated July 29, 2016 and with reference to the Unnumbered DepEd Memorandum signed by the Undersecretary for Curriculum and Instruction, DINA S. OCAMPO dated July 11, 2016.

Traveling expenses and board and lodging of participants relative to the conduct of the activity shall be charged against 2015 BALS continuing funds, subject to the usual government accounting and auditing rules and regulations. Further, you are advised to purchase the cheapest mode of transportation, and that reimbursement shall be made only at the training venue upon submission of the approved travel documents and original bus or plane tickets.

LELANIE T. CABRERA

Asst. Schools Division Superintendent
Officer In-Charge



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
NEGROS ISLAND REGION




AUTHORITY TO TRAVEL
(Date)


RECEIVED
CONTROL NO. _____
RECEIVED BY: <i>Or</i>
DATE RECEIVED: <i>J.W. 8/12/16</i>

TO:	MARICEL REBUTAZO
OFFICE/STATION:	DEPED-DIVISION OF NEGROS ORIENTAL
NATURE OF TRAVEL:	Official Business
FUND SOURCE:	2015 BALS CONTINUING FUNDS
INCLUSIVE DATE OF TRAVEL:	August 15-20, 2016
DESTINATION:	NEAP – REGION XI, Davao City
PURPOSE:	To attend the conduct of a Training Workshop for ALS Implementers on Various New Strategies on the Implementation of ALS INFED Program for Junior HS

RECOMMENDING APPROVAL:


LELANIE T. CABRERA, CESE
OIC-Schools Division Superintendent
DepED-Neg. Or. Division

APPROVED:


GILBERT T. SADSAD, CESO V
Director III
OIC Regional Director