



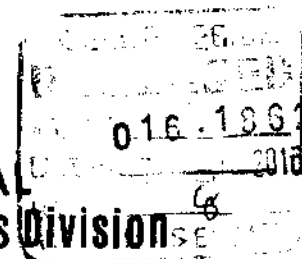
Republic of the Philippines
DEPARTMENT OF EDUCATION
Negros Island Region

SCHOOLS DIVISION OF NEGROS ORIENTAL
Office of the School Governance and Operations Division
Capitol Area, Dumaguete City

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SGOD Office (035) 225 - 6180



September 7, 2016

TRAVEL ORDER

NO. 381, s. 2016

TO : Dan P. Alar, Ed.D.
Division Education Program Supervisor- HRDS
Ms. Iryll Mae S. Macahig
Education Program Specialist II-HRDS

OFFICE : SGOD

PURPOSE : To Follow-up and provide technical assistance to Districts on their Submission of HRIS and ERF's and attend the opening of extension classes

DATE OF TRAVEL : September 7, 2016

VENUE/PLACE : Zamboanguita District

ALLOWED/CHARGED TD: *(Subject to the usual accounting and auditing rules and regulations)*

_____ : Registration/Transportation and other expenses


_____ : Transportation

_____ : Per Diems

_____ : On official time/business only

_____ : Charged to local funds

☒ : Transportation/per diem & other incidental expenses incurred shall be charged against local funds


LELANIE T. CABRERA, CESE
Assistant Schools Division Superintendent
Officer In-Charge

