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Republic of the Philippines
DEPARTMENT OF EDUCATION
Negros Island Region

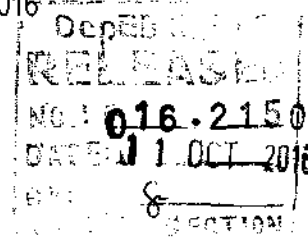
SCHOOLS DIVISION OF NEGROS ORIENTAL
Office of the School Governance and Operations Division
Capitol Area, Dumaguete City

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October 10, 2016

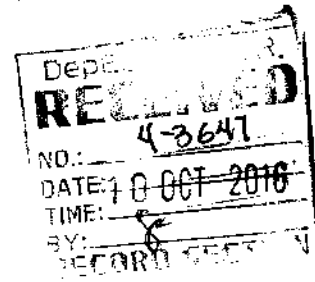
MEMORANDUM

TO : **MS. MARNIE S. CABANO**
 MS. ARLENE A. PEPITO
 MS. EMILY JOY A. TANIO
 MR. RYAN VILLAVICENCIO



1. You are hereby advised to attend the **CSC Test Administrators** briefing on **October 13, 2016** at 1:30 pm to 5:00 pm at the Conference Room of the North City Elementary School, EJ Blanco Drive, Piapi, Dumaguete City.
2. For details, see attached communication.
3. For your information, guidance and compliance.


LELANIE T. CABRERA, CESE
Assistant Schools Division Superintendent
Officer in Charge



October 10, 2016

LELANIE T. CABRERA, CESE
Schools Division Superintendent
DepEd, Division of Negros Oriental
Dumaguete City

Dear Supt. CABRERA:

This refers to the scheduled Career Service Professional and Sub-professional Examinations to be held on Sunday, October 23, 2016 at Negros Oriental High School, Negros Oriental State University and Foundation University, Dumaguete City.

In this regard, a briefing will be conducted on October 13, 2016 at 1:30 p.m. to 5:00 p.m. at the **Conference Room** of the **North City Elementary School, EJ Blanco Drive, Piapi, Dumaguete City**.

May we therefore request the Teachers/Employees from DepEd, Division of Negros Oriental, Dumaguete City, Negros Oriental who are members of the Professional Corps of Test Administrators to attend the briefing on official time. They will be deputized for the October 23, 2016 examination, namely:

SCHEDULE OF BRIEFING:

Supervising Examiners - **October 13, 2016----- 1:30 a. m. to 5: p.m.**

1	BALOS, Fe	5	QUINTANA, Ella
2	CABANO, Marnie S	6	TANIO, Joy Emily A
3	PEPITO, Arlene A	7	VILLAVICENCIO, Ryan
4	PANESA, Carla G		

To enable us to complete the list of Test Administrators for the conduct of our October 23, 2016 CSE-PPT, may we be advised on or before October 11, 2016 on who among the above listed teachers/ employees are available and willing to attend their scheduled briefing and conduct the examination on October 23, 2016.

Your usual support is highly appreciated. Thank you very much.

Very truly yours,


GINA A. CRUCIO
Director II