

Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Negros Island Region

**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
**Office of the School Governance and Operations Division**  
Capitol Area, Dumaguete City

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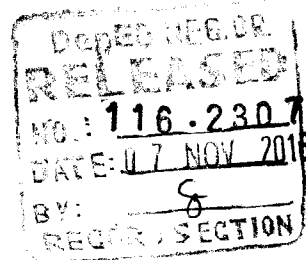
SGOD Office (035) 225 - 6180

November 7, 2016

**TRAVEL ORDER**

No. 528 S. 2016

**TO:** : Mr. Maria Daylinda M. MAnarang  
Mr. Romeo Montano  
Mrs. Gemma Estrella  
Mr. Rommel Kiskis  
Mr. Joel Samson  
Mr. Joseph Alagadmo  
Mr. Edwin Ege  
Mr. Bb. Boy Graciano Ramirez  
Mr. Lorenzo Jalloren  
Mr. Rio Calipsan  
Mrs. Emelie Laguardia  
Mr. Ulysses Verbosidad  
Mr. Roger Namol



**SUBJECT:** DECORATION COMMITTEE SCHEDULE

**DATE:** November 7, 2016

1. In line with the preparation for the conduct of **Palarong Neg. Or 2016** which will be conducted on **November 13-19, 2016**, you are hereby ordered to report to the **Division Office of Negros Oriental, Capitol Area, Dumaguete City** on **November 11, 12 & 13, 2016**.
2. Moreover, you are advised to closely coordinate with **Mrs. Jenith Corpis Cabajon**, *Division Culture and Arts Coordinator* and **Mr. Allan A. Tabio**, *DEPS-PESS Coordinator*.
3. You are entitled to a **One-Day** Service Credit for a Saturday or a Sunday service rendered.
4. Travelling and other incidental expenses shall be charged to School MOOE subject to the usual accounting and auditing rules and regulations.
5. For your guidance and compliance

**SALUSTIANO T. JIMENEZ, CESO VI**  
*OIC-Office of the Assistant Regional Director*  
*Concurrent OIC, Schools Division Superintendent*

STJ/rbp/jcc