



Republic of the Philippines
DEPARTMENT OF EDUCATION
Negros Island Region

SCHOOLS DIVISION OF NEGROS ORIENTAL
Office of the School Governance and Operations Division

Capital Area, Dumaguete City

www.depednegor.net

negros.oriental@deped.gov.ph

SGOD Office (035) 225 - 6180

November 28, 2016

TRAVEL ORDER

NO. 591, s. 2016

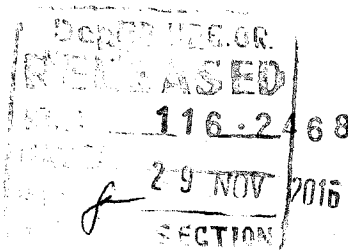
TO : **MS. FLORIVEL SHEBA SALIMBAGAT**

OFFICE : **SGOD, DIVISION OF NEGROS ORIENTAL**

PURPOSE : To render health services during the School Heads Development Program (SHDP) Foundation Course Second Batch Module 1

DATE OF TRAVEL : November 30, 2016

VENUE/PLACE : **Plaza Maria Luisa Suites Inn, Dumaguete City**



ALLOWED/CHARGED TO: (Division MOOE, subject to the usual accounting and auditing rules and regulations)

_____ : Registration
☒ : Transportation
_____ : Board and Lodging
_____ : Meals
_____ : Charged to local funds
_____ : Transportation & other incidental expenses

Note: Meals shall be charged to Regional Fund.

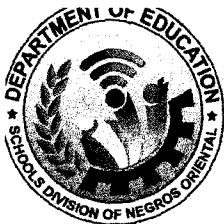
- ❖ One (1) Day Compensatory Time-Off shall be granted upon submission of a duly accomplished DTR

SALUSTIANO T. JIMENE, CESO VI
OIC-Office of the Asst. Regional Director
Concurrent, Schools Division Superintendent

11/28/16

SGOD
STI/rbp





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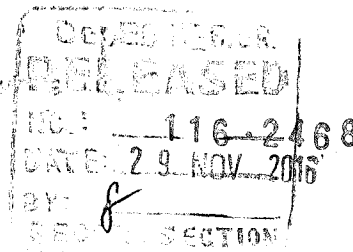
TO : **MS. ELIZABETH S. QUIRIT**

OFFICE : **SGOD, DIVISION OF NEGROS ORIENTAL**

PURPOSE : To render health services during the School Heads Development Program (SHDP) Foundation Course Second Batch Module 1

DATE OF TRAVEL : November 29, 2016


VENUE/PLACE : **Plaza Maria Luisa Suites Inn, Dumaguete City**



ALLOWED/CHARGED TO: (Division MOOE, subject to the usual accounting and auditing rules and regulations)

- ☐ : Registration
- ☒ : Transportation
- ☐ : Board and Lodging
- ☐ : Meals
- ☐ : Charged to local funds
- ☐ : Transportation & other incidental expenses

Note: Meals shall be charged to Regional Fund.


SALUSTIANO T. JIMENE, CESO VI
OIC-Office of the Asst. Regional Director
Concurrent, Schools Division Superintendent
11/28/16