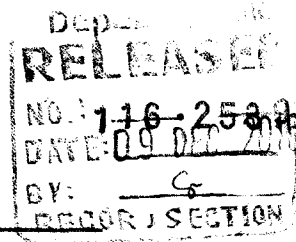




Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
Capitol Area, Dumaguete City



December 8, 2016

MEMORANDUM TO:

Mr. Francis C. Austero
Mr. Melchor A. Dueñas
Mr. Chris Angelo Empeso
Mr. Felix Sayre
Mr. Joseph R. Gemina
Mr. Francisco Piñero, Jr.
Mr. Wilson Larena
Ms. Arlene A. Pepito
Dr. Renante A. Juanillo
Dr. Dan P. Alar

Engr. Philip Tubog
Engr. Erwin Pinuto
Mr. Alfredo Ticon, Jr.
Mr. Leonides C. Umbac
Mr. Dennis Charl Andalajao
Ms. Joy Emily A. Taño
Mr. Junrey Guevarra
Ms. Rosela R. Abiera
Dr. Nilita L Ragay
The Blue Boys

Please be informed that you will compose the committee in-charge to construct, and decorate the division float as one of the contingents of the DepEd Float Parade on December 15, 2016 during the "Pasko sa Kapitolyo 2016". And shall dismantle the materials right after the activity.

You are hereby requested to report on December 10 and 11, 2016 to work on the layout of the said float. Regular Employees who will serve on the above scheduled dates will be granted with 2-day Compensatory Time Off (CTO).

Please be guided accordingly.

SALUSTIANO T. JIMENEZ, CESO VI
OIC Asst Regional Director NIO
Concurrent OIC, Schools Division Superintendent
12/8/16