



Republic of the Philippines
DEPARTMENT OF EDUCATION
Negros Island Region

SCHOOLS DIVISION OF NEGROS ORIENTAL

Office of the School Governance and Operations Division

Capital Area, Dumaguete City

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SGOD Office (035) 225 - 6180

TRAVEL ORDER

No. 626 S. 2016

TO:

GRACIA RODEL DELORIA—Zamboanguita District

SUBJECT:

**HOSTING IN THE OPENING SALVO PROGRAM
OF PASKO SA KAPITOLYO**

DATE:

December 14, 2016

1. Germane to the *Pasko sa Kapitolyo* 2016 which will kick-off on **December 15, 2016 in Dumaguete City**, you are hereby mandated to report to the **Division Office** at **9:00 AM** for the **briefing and conduct** of the **Opening Salvo** on **December 15, 2016**.
2. Moreover, you are advised to closely coordinate with **Dr. Erlinda N. Calumpang**, *CID Chief* and **Mrs. Jenith Corpis Cabajon**, *Division Culture and Arts Coordinator*.
3. Travelling and other incidental expenses shall be charged to School MOOE subject to the usual accounting and auditing rules and regulations.
4. For your guidance and compliance

SALUSTIANO T. JIMENEZ, CESO VI
OIC-Office of the Assistant Regional Director
Concurrent OIC, Schools Division Superintendent

12/14/16

STJ/enc/jcc

