

Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Negros Island Region

**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
**Office of the School Governance and Operations Division**  
Capital Area, Dumaguete City

www.depednegor.net

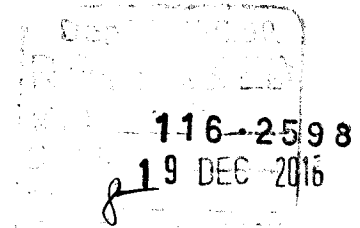
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SGOD Office (035) 225 - 6180

**TRAVEL ORDER # 629**  
**S. 2016**

**TO:**

1. **ULYSSES VERBOSIDAD—Siaton West 2**
2. **ROGER NAMOL—Siaton West 2**
3. **MARK EGE—Siaton West 2**
4. **EMELIE LAGUARDIA= Siaton West 2**
5. **EDWIN EGE—Siaton West 1**
6. **BB BOY GRACIANO III RAMIREZ –Siaton West 1**
7. **CHRISTOPHER KINKITO – Siaton East**
8. **JOEL SAMSON—Siaton East**
9. **ROMEL KISKIS—Siaton East**
10. **ROMEO MONTANO –NOHS**
11. **RIO CALIPUSAN—Siaton West 2**
12. **DENTE PAGAYGAY—Siaton West 1**



**RE: PASKO SA KAPITOLYO 2016 DECORATION COMMITTEE**

**Date: December 15, 2016**

1. **In line with Pasko sa Kapitolyo 2016**, a time when Negorenses and people outside the province gather and celebrate the meaningful and truly **Negorense Christmas**, you are hereby directed to compose the **Decoration Committee for the Pasko sa Kapitolyo Season** which will be conducted from **December 15, 2016-January 6, 2017** in **Dumaguete City**.
2. In view hereof, you are advised to report to the **Division Office of Negros Oriental** from **December 16- January 7, 2017** for monitoring/ repairs/ renovations of stage decorations in two stages namely: **Capitol Forecourt and Freedom Park Stage** while **Pasko sa Kapitolyo 2016** is going on.
3. Further, you are advised to agree among your colleagues to arrange a **SCHEDULE** in such a way that 2 decorators can be in-charged per day starting off from **December 16, 2016 -January 7, 2017**.
4. You are entitled to earn service credits for services rendered during Saturdays and Sundays.
5. Travelling and other incidental expenses shall be charged to School MOOE/ local funds subject to the usual accounting and auditing rules and regulations.
6. For your information, guidance and compliance

**SALUSTIANO T. JIMENEZ, LI. B. CESO VI**  
*OIC-Office of the Assistant Regional Director*  
*Concurrent OIC, Schools Division Superintendent*

Be One of Us! Be Counted! Let's Practice



STJ/enc/jcc