



Republic of the Philippines
DEPARTMENT OF EDUCATION
Negros Island Region

SCHOOLS DIVISION OF NEGROS ORIENTAL
Office of the School Governance and Operations Division
Capital Area, Dumaguete City

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May 19, 2016

TRAVEL ORDER

NO. 210, s. 2016

TO : DR. DAN P. ALAR, SEPS (HRDS)
MR. DENNIS CHARL ANDLAJAO, SEPS (M&E)
MS. IRYLL MAE MACAHIG, EPS II (HRDS)
MRS. REMYLIN GAO-GAO, (ITO)
MR. CHRIS ANGELO EMPESO, (ADA)



OFFICE : SGOD, Division Office, Division of Negros Oriental

PURPOSE : To serve as Quality Assurance, Monitoring and Evaluation (QAME) Team during the Conduct of the K TO 12 - Grade 11 Mass Training of Teachers on May 21-30 at Silliman University, Dumaguete City

DATE OF TRAVEL : May 21-30, 2016

VENUE/PLACE : Silliman University, Dumaguete City

1. You are hereby advised to serve as Members of the QAME team during the conduct of the K to 12-Grade 11 Mass Training of Teachers on May 21-30, 2016.
2. QAME team is assigned to help monitor Division Participants, make sure that the evaluation of sessions are done daily and shall make efforts to check on the participants who fail to complete the number of training hour.
3. Travelling, accommodation and other expenses shall be charged against Division MOOE / other local funds subject to the usual accounting and auditing rules and regulations.
4. For your information, guidance, and compliance.


LELANIE T. CABRERA, CESE
Assistant Schools Division Superintendent
Officer In-Charge 

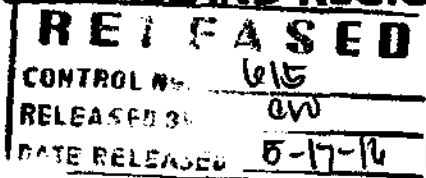
20 MAY 2016



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
NEGROS ISLAND REGION



REGIONAL MEMORANDUM
No. 99, s. 2016



May 17, 2016

CONDUCT OF THE K TO 12 - GRADE 11 MASS TRAINING OF TEACHERS

To Schools Division Superintendents/OICs

1. In consonance with the mandates of the Department of Education (DepED), and in support of the K to 12 program, this Office hereby informs the field of the conduct of the **Mass Training of Grade 11 Teachers** starting this May 21, 2016.
2. The participants to this Activity are the teachers who will be handling the Grade 11 classes this June 2016. Only those in the list submitted by the Schools Division offices are to be accommodated.
3. The MTOT is Region-led and it will be conducted in coordination with the service providers/ HEI partners: Silliman University, Dumaguete City and the University of Negros Occidental -Recoletos, Bacolod City.
4. The training will run for twenty-two days broken as follows:
General / Common Topics - 4 days
Academic Track - 18 days
Technology-Vocational-Livelihood Track - 9 days
5. Balances in the required number of days/hours due to conflicts in HEI's schedules and time constraints shall be conducted in October 2016.
6. All teachers who will be teaching Grade 11 this June 2016 are required to attend the classes on General/Common Topics (May 21-24, 2016 at Silliman University). After the fourth day, teachers shall proceed to attend their respective track assignments. Those who are assigned in the TVL and the Academic tracks will still be in Silliman University from May 25-30, 2016, except for those who will be handling the STEM strand. These group of teachers shall proceed to UNO-R and attend the training on Engineering subjects there starting May 26, 2016.
7. Participants are required to be present during the Opening and Closing Programs and attend all sessions on time. Everyone is expected to actively participate in the training and complete the number of hours required. They are also expected to be in proper attire and observe proper decorum throughout the duration of the training.

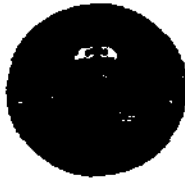
DepEd-NIR Office, West City Elementary School Campus, Dumaguete City, 6200

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8. Schools Division Superintendents of the sixteen (16) Schools Divisions are enjoined to formulate measures that shall ensure participants' active involvement, punctuality, and quality learning. Details of this shall be shared and discussed during the Conference with Division Chiefs on May 18, 2016.
9. Regional Management Team shall monitor the conduct of the Grade 11 MTOT, which will be held in the identified venues.
10. Participants, trainers, and management staff in the MTOT shall be entitled to **service credits** in accordance with the provisions of DepEd Order No. 19, s. 2011 and DepEd Order No. 53, s. 2003. On the other hand, non-teaching staff in the Regional Office shall be provided with **Compensatory Time-Off (CTO)** per CSC and DBM Joint Circular No. 2, s. 2004.
11. Expenses for board and lodging, supplies and materials, travel of trainers and management staff shall be charged against HRTD Funds to be downloaded to the Region. Travel and other incidental expenses of **teachers-participants** shall be charged to local funds, subject to the usual accounting and auditing rules and regulations.
12. List of staff, logistics and other concerns will be disseminated through a separate memorandum.
13. **This Memorandum serves as Authority to Travel of all concerned.**
14. Immediate and wide dissemination of this Memorandum is desired.

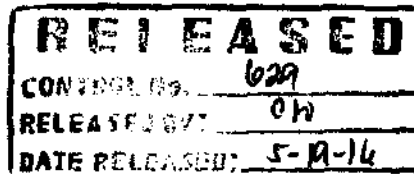

GILBERT A. SADOSAD
Director III
Officer-In-Charge



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
NEGROS ISLAND REGION



REGIONAL MEMORANDUM
No. 99, s. 2016



May 19, 2016

**ADDENDUM/ CORRENDUM TO REGIONAL MEMORANDUM NO. 98, 2016
(CONDUCT OF THE K TO 12 – GRADE 11 MASS TRAINING OF TEACHERS)**

TO: All Schools Division Superintendents/OICs

1. Item no. 6 of RM 98,s.2016 should read : *"...Those who are assigned in the TVL and the Academic tracks will still be in Silliman University from May 25-30, 2016, except for those who will be handling engineering subjects under the STEM strand. This group of teachers shall proceed to UNO-R and attend the training on engineering subjects there starting May 26, 2016".*
2. To help ensure the success of the Grade 11 Mass Training of Teachers which will commence this May 21, 2016 at Silliman University, the Schools Division Offices are required to:
 - a. *Assign members of the QAME team to help monitor Division Participants to the training on certain days. Members of the QAME Team shall make sure that evaluation of sessions are done daily. They shall also make efforts to check on participants who fail to complete the required number of training hours.*
 - b. *Inform QAME team of the meeting with the QAD Lead Coordinator on May 20, 2016 at 1:30 in the afternoon at the NIR Regional Office.*
 - c. *Charge the travelling and other incidental expenses of the members of the QAME team to local funds subject to COA rules and regulations.*
 - d. *Remind division training participants who will be going to UNO-R to make sure that they must be in UNO-R in the morning of May 26, 2016 for their first day of training in engineering subjects. May 25 is set aside as participants' travel time from Silliman to Bacolod. Travelling of participants from Dumaguete to Bacolod shall be chargeable also to local funds.*
3. Schools Division Superintendents, Assistant Schools Division Superintendents, and Division Chiefs are invited to attend the Opening Program on May 21, 2016 at 8:00 o'clock in the morning at the Silliman University Gym. Please advise this Office as to the your attendance for proper coordination with the HEI partner.

DepEd-NIR Office, West City Elementary School Campus, Dumaguete City, 6200

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4. **QAME teams and training participants are requested to bring their laptops and pocket wifi (if available) during the training.**
5. **The list of training participants, QAME teams, list of facilitators, and members of working committees shall be contained in a separate memorandum.**
6. **For immediate dissemination and compliance.**



SALUSTIANO T. JIMENEZ, CESO V
Assistant Regional Director