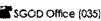


Republic of the Philippines **DEPARTMENT OF EDUCATION** Negros Island Region

SCHOOLS DIVISION OF NEGROS ORIENTAL Office of the School Governance and Operations Division Capitol Area, Dumaguete City

www.depednegor.net

negros, oriental@deped.gov.ph \$\$GOD Office (035) 225 - 6180



April 18, 2016

TRAVEL ORDER NO. <u>169</u> , s. 2016		
ТО	;	DR. RENANTE JUANILLO SHS Coordinator
		MRS. MERIAM LOU BATIANCILA Planning Officer III
OFFICE	<i>:</i>	SGOD, Division of Negros Oriental
PURPOSE	:	To attend the workshop/Orientation of the Senior High School Staffing E-Tool
DATE OF TRAVEL	:	April 20-21, 2016 (8:00 A.M.)
VENUE/PLACE	,	Manhattan Suites Inn, Dumaguete City
ALLOWED/CHARGI and regulations)	ED TO:	(Division MOOE funds subject to the usual accounting and auditing rules
X : Transpo : Per Die : On offic	ortation ems vial time	ansportation and other incidental expenses e/business /per diem & other incidental expenses

LELANIE T. CABRERA, CESE Assistant Schools Division Superintendent Officer In-Charge



Republic of the Philippines DEPARTMENT OF EDUCATION Negros Island Region

SCHOOLS DIVISION OF NEGROS ORIENTAL Office of the School Governance and Operations Division Capital Area, Dumaguete City

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April 18, 2016

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LELANIE T. CABRERA, CESE Assistant Schools Division Superintendent



REPUBLIC OF THE PHILIPPINES DEPARTMENT OF EDUCATION NEGROS ISLAND REGION



REGIONAL MEMORANDUM

No. 44 s. 2016

D: 4) 14 11 6

WORKSHOP/ORIENTATION OF THE SENIOR HIGH SCHOOL STAFFING E-TOOL

TO: All Schools Division Superintendent
All Concerned

- In line with the implementation of the Senior High School Program, this coming June 2016, the Central Office, through the Planning Service of the Office of the Undersecretary for Curriculum and Instruction has released an e-Tool to help assess the required number of teachers for Senior High School.
- In view of this, an orientation- workshop on SHS Staffing will be conducted on April 20 - 21 ,2016 at Manhattan Suites, Dumaguete City. Registration will begin at 8:00 in the morning.
- 3. The expected participants to this activity are the Division Senior High School Coordinators and Division Planning Officers.
- 4. All participants are required to bring the following: (1) Laptop with MS Excel Installed; (2) Extension Cord; (3) Early Registration Data, School Form 7, Template XI, and draft class program from any SHS implementer.
- Food and Accommodation shall be charged to Regional Funds while travelling expenses shall be charged to division funds, subject to the usual accounting and auditing rules and regulations.
- 6. This Memorandum serves as Travel Order.
- 7. Immediate dissemination of and compliance with this Memorandum is desired.

GILLIERT I SADEAD, CESO V Director/M OIC-Regional Director