



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Region VII, Central Visayas  
**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
Capitol Area, Dumaguete City

May 16, 2016

**MEMORANDUM TO:** *Travel Order: 202*

*Through the PSDS/DIC/School Head*


Jumar S. Quibot, Amlan National High School  
Darwin Barlongo, Pantao National High School  
Jacklyn Rose J. Sedillo, Jantianon National High School  
Cecile T. Rubio, Felipe Tayko Memorial School  
Amelia Molo, Aurelia Mercialdo Memorial High School  
Regidor Patron, Palinpinon Elementary School  
Aldwin Tropa, Kaladias Elementary School

In preparation for the Second Recognition of Outstanding and Excellent Leaders, you are hereby requested to report to attend the final rehearsal of performances on May 18 – 19, 2016 at the Second Floor Conference Room.

You are further requested to report at the Division Office at 1:00 PM on May 18, 2016. Then on May 21, 2016, you are expected to be at the Negros Oriental Convention Center at 7:00 AM.

Travelling and other expenses shall be charged against School MOOE/PTA/SEF and other local funds subject to the usual accounting and auditing rules and regulations.

For your information, guidance, and compliance.

  
**LELANIE T. CABRERA, CESE**  
Asst. Schools Division Superintendent  
Officer-In-Charge  
05/16/16

17 MAY 2016

