



Republic of the Philippines
Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
www.depednegor.net

Tel. Nos: (035)225-2838 / 225-0667/422-7644 (Division Supt's Office); (035) 225-1623 (Asst. Sch's Div. Supt's Office);
(035) 225-1622 (Promotional Section/EPSS); (035) 422-7643 (Cashier's Section); (035) 422-8511 (Planning Section);
(035) 225-6987 (Record's Section); (035) 422-5283 (Admin. Section); (035) 422-0287 (Personnel Section); (035) 225-2376 (Guard/Medical/Dental Sections);
(035) 225-2378 (ALS Section); (035) 225-7012 (PFSED Section); (035) 225-1640 & (035) 225-6180 (Accounting Section); (035) 422-3921 (Supply Section)

May 18, 2016

MEMORANDUM TO / *Travel Order: 204*

MR. DAN P. ALAR
Senior Education Program Specialist II

This Office

Please be informed of your attendance to the Conference of Division Chiefs (SGOD and CID) on May 18, 2016 at Miss Ann's Foodtown, Rovira Road, Bantayan, Dumaguete City.

Traveling and other incidental expenses incurred in connection with this activity shall be charged against Division Office fund, subject to the usual accounting and auditing rules and regulations.

For your information, guidance and compliance.

For the OIC-Schools Division Superintendent:

LIDA P. SARMIENTO
Administrative Officer V
Office In-Charge

LTC/LPS/bing

18 MAY 2016