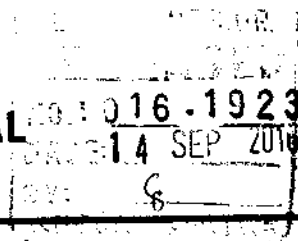




Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
 Region VII, Central Visayas  
**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
 Capitol Area, Dumaguete City



September 13, 2016

**TRAVEL ORDER TO:**

**JULIET J. TUALA** - Division Coordinator  
**GEA C. ALONSO** - Master Teacher I  
 Sibulan Central School

( Thru the Principal/ PSDS )


**1. In preparartian for the conduct of Early Language, Literacy, and Numeracy ( ELLNT) Training Batch 4, there will be a Finalization of Session Guides (SG's) , Walkthraugh of the Presentations, and preparation af materials per session an September 16-18, 2016 at DepEd RD 7 3<sup>rd</sup> Floor, Conference Raam, Sudlan, Lahug, Cebu City. A twa (2)- day Campensatory Time Dff/ Service Credits will be given to the participants.**

**2. Participants to this activity are the identified trainers/ facilitatars and staff. ( Refer to list enclased). They are required to bring with them the following:**

- a. Session Guides and Powerpaint Presentations af the assigned topics**
- b. Laptop computer**
- c. Extension cards**

**3. Expenses for meals, board and ladging which will be served by DepEd ECDTECH Center and will be charged against Regional Funds, while transpartation and other incidental expenses relative to the abovementianed activity will be charged against Division Funds. All expenses incurred are subject to the usual accounting and auditing rules and regulations.**

**4. For guidance and compliance.**

  
**LELANIE T. CABRERA, CESE**  
 OIC- Schools Division Superintendent  
 9/17/16





REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF EDUCATION  
**NEGROS ISLAND REGION**



Authority to Travel

September 15, 2016, 2016

To:	<b>Juliet Tuala- Negros Oriental Division</b> <b>Gea Alonzo- Negros Oriental Division</b> <b>Juliet Pinero- Dumaguete City Division</b> <b>Maria Ligaya Panganiban- Bais City Division</b>
Office Station	SDOs of NIR
Nature of Travel	Official Business
Source of Funds	Division Funds
Inclusive Date of Travel	September 16-18, 2016
Destination	DepEd Ecotech Lahug Cebu City
Purpose	To attend the Finalization of Session Guides and Walkthrough of Presentations for Early Language, Literacy, and Numeracy (ELLN) Training Batch 4

For the Regional Director

  
**DR. NONALE S. RESOOR**  
CLMD CHIEF  
NIR

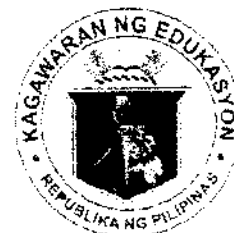
DepEd-NIR Office, West City Elementary School Campus, Dumaguete City, 6200

TEL: (035) 422 6227 / E-MAIL: [depednir@gmail.com](mailto:depednir@gmail.com)

FB: [facebook.com/depednir](https://www.facebook.com/depednir) / WEB: [depednir.weebly.com](http://depednir.weebly.com)



REPUBLIKA NG PILIPINAS  
REPUBLIC OF THE PHILIPPINES  
**KAGAWARAN NG EDUKASYON**  
DEPARTMENT OF EDUCATION  
**REHIYON VII, GITNANG VISAYAS**  
**REGION VII, CENTRAL VISAYAS**  
Sudlon, Lahug, Cebu City



September 13, 2016

GILBERT T. SADSAD, CESO V  
Officer-in-Charge  
Office of the Regional Director  
Department of Education  
Negros Island Region  
Dumaguete City

Dear Dr. Sadsad:

Greetings!

Relative to the scheduled Region VII Early Language, Literacy, and Numeracy (ELLN) Training on September 19-28, 2016, a Finalization of the Session Guides and Walkthrough of the Presentations for the said training is required. This will be on September 16-18, 2016 at DepEd Regional Office 7, Lahug, Cebu City.


With this, we humbly request the presence of the following trainers/facilitators to attend the above-mentioned activity:

- |                               |   |                             |
|-------------------------------|---|-----------------------------|
| a. Juliet J. Tuala            | - | Division of Negros Oriental |
| b. Gea C. Alonso              | - | Division of Negros Oriental |
| c. Victoria A. Maquiling      | - | Division of Dumaguete City  |
| d. Juliet P. Piñero           | - | Division of Dumaguete City  |
| e. Maria Ligaya A. Panganiban | - | Division of Bais City       |

We hope that this request would merit appropriate and favorable action.

Thank you very much.

Very truly yours,

  
JULIET A. JERUTA  
Director III  
Officer-in-Charge

Office of the Director (ORDir), Tel. Nos.: (032) 233-4453, 233-4269, 414-7399, 414-7325; Office of the Assistant Director, Tel. No.: (032) 255-4543  
Field Technical Assistance Division (FTAD), Tel. Nos.: (032) 414-7324; Curriculum Learning Management Division (CLMD), Tel. Nos.: (032) 414-7323  
Quality Assurance Division (QAD), Tel. Nos.: (032) 233-1071; Human Resource Development Division (HRDD), Tel. No.: (032) 255-5239  
Education Support Services Division (ESSD), Tel. Nos.: (032) 414-7061; Planning, Policy and Research Division (PPRD), Tel. Nos.: (032) 233-9030;  
414-7065; Administrative Division, Tel. Nos.: (032) 414-7326; 414-4367, 414-7366; 414-7322, 414-4367  
Finance Division, Tel. Nos.: (032) 256-2375; 257-8061, 414-7321

*"EFA 2015: Karapatan ng Lahat, Pananagutan ng Lahat"*



REPUBLIKA NG PILIPINAS  
REPUBLIC OF THE PHILIPPINES  
KAGAWARAN NG EDUKASYON  
DEPARTMENT OF EDUCATION  
**REHIYON VII, GITNANG VISAYAS**  
**REGION VII, CENTRAL VISAYAS**  
Sudlon, Lahug, Cebu City



September 13, 2016

REGIONAL MEMORANDUM  
No. **567**, s. 2016

**Finalization of Session Guides and Walkthrough of Presentations for  
Early Language, Literacy, and Numeracy (ELLN) Training Batch 4**

To: Schools Division Superintendents

1. In preparation for the conduct of Early Language, Literacy, and Numeracy (ELLN) Training Batch 4, there will be a Finalization of Session Guides (SGs), Walkthrough of the Presentations, and preparation of materials per session on September 16-18, 2016 at DepEd RO 7 3<sup>rd</sup> Flr. Conference Room, Sudlon, Lahug, Cebu City. A two (2)-day Compensatory Time Off/ Service Credits will be given to the participants.
2. Participants to this activity are the identified trainers/ facilitators and staff. (Refer to the list enclosed). They are required to bring with them the following:
  - a) Session Guides and PowerPoint Presentations of the assigned topics
  - b) Laptop computer
  - c) Extension cords
3. Expenses for meals, board and lodging which will be served by DepEd ECOTECH Center will be charged against Regional Funds, while transportation and other incidental expenses relative to the above-mentioned activity will be charged against Division funds. All expenses incurred are subject to the usual accounting and auditing rules and regulations.
4. Immediate dissemination of and compliance with this Memorandum is directed.

*Juliet A. Jeruta*  
**JULIET A. JERUTA**  
Director III  
Officer-in-Charge

Office of the Director (OxD): Tel. Nos. (032) 251-4333; 251-1309; 414-7399; 414-7323; Office of the Assistant Director, Tel. Nos. (032) 255-4542  
Field Technical Assistance Division (FTAD): Tel. Nos. (032) 414-7324; Curriculum Learning Management Division (CLMD): Tel. Nos. (032) 414-7323  
Quality Assurance Division (QAD): Tel. Nos. (032) 231-1971; Human Resource Development Division (HRDD): Tel. Nos. (032) 255-5239  
Education Support Services Division (ESSD): Tel. Nos. (032) 254-7062; Planning, Policy and Research Division (PPRD): Tel. Nos. (032) 233-9030;  
414-7065; Administrative Division: Tel. Nos. (032) 414-7326, 414-4367, 414-7366; 414-7332; 414-4367  
Finance Division: Tel. Nos. (032) 256-2375; 253-8860; 414-7321

*" EHL 2015: Kawaputan ng Lahat, Pananagutan ng Lahat "*

Page 1 of 2

# **Finalization of Session Guides and Walkthrough of Presentations for Early Language, Literacy, and Numeracy (ELLN) Training Batch 4**

## **List of Participants**

<b>Name</b>	<b>Division/Office</b>
1. Juliet J. Tuala	Negros Oriental
2. Gea C. Alonso	Negros Oriental
3. Victoria A. Maquiling	Dumaguete City
4. Juliet P. Piñero	Dumaguete City
5. Maria Ligaya A. Panganiban	Bais City
6. Wilfreda Flor	Bohol
7. Doris F. Esmero	Cebu Province
8. Gilda Bancog	Cebu Province
9. Gemma L. Doroy	Danao City
10. Cerelina S. Llerin	Cebu City
11. Caren S. Selgas	Cebu City
12. Imelda N. Binobo	Cebu City
13. Joeyliza M. Arcilla	Cebu City
14. Maricon M. Gumba	Cebu City
15. Giovanna P. Raffiñan	Mandaue City
16. Irene T. Pilapil	Lapu-Lapu City
17. Ma. Kenneth S. Nengasca	Toledo City
18. Emiliano B. Elnar Jr.	RO-CLMD
19. Sylvio H. Sabino	RO-CLMD
20. Maurita F. Ponce	RO-CLMD
21. Juvelyn P. Otero	RO-CLMD
22. Loredith S. Edicto	RO-CLMD
23. Maria Jasmin C. Jabil	RO-CLMD
24. Roland V. Villegas	RO-CLMD
25. Marilyn M. Miranda	RO-CLMD
26. Juanita F. Negapatan	RO-CLMD
27. Roberto M. Ragas Jr.	RO-CLMD