



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Negros Island Region

**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
**Office of the School Governance and Operations Division**  
Capitol Area, Dumaguete City

www.depednegor.net

negros.oriental@deped.gov.ph

SGOD Office (035) 225 - 6180

September 13, 2016

**TRAVEL ORDER**

NO. 916, s. 2016

TO : **MRS. MERIAM LDU BATIANCILA – Planning Officer III**

**MRS. REMYLIN GAOGAO - ITO**

OFFICE : Division of Negros Oriental

PURPOSE : To attend the Validation Workshop on the Grant of PBB

DATE OF TRAVEL : September 14, 2016

VENUE/PLACE : ECOTECH CENTER, Sudlon, Lahug, Cebu City

ALLOWED/CHARGED TO: (OSEC/DIVISION Funds, subject to the usual accounting and auditing rules and regulations)

\_\_\_\_\_ : Registration/Transportation and other expenses

☒ : Transportation (DIVISION FUNDS)

\_\_\_\_\_ : Per Diems

☒ : Food and Accommodation (OSEC Funds)

\_\_\_\_\_ : Transportation/per diem & other incidental expenses

  
**LELANIE T. CABRERA, CESE**  
Assistant Schools Division Superintendent  
Officer In-Charge

9/15/16

SGOD  
LTC/rbp

Be One of Us! Be Counted! Let's Practice  
 **W.A.T.C.H.**  
We Advocate Time Consciousness and Honesty



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF EDUCATION  
**NEGROS ISLAND REGION**



September 13, 2016

**MEMORANDUM**

TO : MS. BETSY PEARL SENIEL  
MS. MARYJANE CATAUTAN  
Bayawan City

MS. ALDRIN LACSON  
MS. LUNEDI NALDOZA  
Dumaguete City

MS. MIRIAM LOU T. BATIANCILA  
MS. REMYLIN GAOGAO  
Negros Oriental

MS. PAULITA LIMBAGA  
MR. JEFFREY SEVILLA  
Tanjay City

MS. MARISOL P. SATINGASIN  
MS. MARIA VANESSA A. TEVES  
Bais City

MR. NELSON VILLEGAS  
MS. RACHEL CHIONG  
Guihulngan City

Thru the Schools Division Superintendent

SUBJECT : Conduct of Workshop on the Grant of FY 2015 Performance-Based Bonus

DATE : September 13, 2016

Please be informed that the National PBB Secretariat in coordination with the Bureau of Human Resource and Organization Development-Human Resource Development Division (BHROD-HRDD) will be conducting a validation workshop on September 15-16, 2016 at the Pavillion, DepED Ecotech Center, Sudlon, Lahug, Cebu City.

In preparation for the activity, participants are expected to do an initial ranking of schools and RO/SDO personnel using the Performance Review and Evaluation Templates (PRETs), which can be downloaded from the official website: <http://www.deped.gov.ph/others> or requested through email. The following shall be required during the workshop proper:

- a. Pre-work/initial Ranking Reports (soft copies in Excel format)
  - School Level PRET and Form 1.D
  - Individual PRET and Form 2.0
- b. Laptop
- c. DepED ID

Food and accommodation shall be charged against OSEC funds, while travel and other incidental expenses of the participants shall be charged against local funds, subject to the usual accounting and auditing rules and regulations.

Note : *Check in time is 12:00 noon of Day 0 (September 14, 2016)*  
*First Meal is Dinner of Day 0 (September 14, 2016)*  
*Check out is 12:00 noon on Day 2 (September 16, 2016)*  
*Last Meal is Dinner of Day 2 (September 16, 2016)*

For clarifications, please contact Ms. Ida F. Cabantan, Supervising Administrative Officer at telephone numbers (032) 414-7366 and (032) 414-7326.

For strict and immediate compliance.

  
**SALUSTIANO T. JIMENEZ, CESO VI**  
Officer In-Charge  
Office of the Asst. Regional Director



REPUBLIKA NG PILIPINAS  
REPUBLIC OF THE PHILIPPINES  
KAGAWARAN NG EDUKASYON  
DEPARTMENT OF EDUCATION  
**REHIYON VII, GITNANG VISAYAS**  
REGION VII, CENTRAL VISAYAS  
Sudlon, Lahug, Cebu City



n: 9/13/16  
8

**URGENT !!!**

**MEMORANDUM**

**TO :** Schools Division Superintendents of DepED Region 7  
  
Schools Division Superintendents of Negros Oriental Area  
**TRU :** Dir. Gilbert Sadsad, OIC-Regional Director  
DepED Negros Island Region (NIR)

**SUBJECT :** Conduct of Workshop on the Grant of FY 2015 Performance-Based Bonus

**DATE :** September 13, 2016

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Attached is a copy of the Memorandum OM-GO-2016-GOA-0262 issued by Assistant Secretary Jesus L.R. Mateo, DepED Central Office, relative to the conduct of Clustered Workshops on the Grant of FY 2015 Performance-Based Bonus.

The National PBB Secretariat in coordination with the Bureau of Human Resource and Organization Development-Human Resource Development Division (BHROD-HRDD), will be conducting a validation workshop. For Batch 7 participants from Region 7 (including the Negros Oriental area : *Dunaguete City, Negros Oriental, Bais City, Bayawan City, Guihulngan City, Tanjay City*), Region 8 and 9, the workshop will be on September 15-16, 2016 at the Pavillion, DepEd Ecotech Center, Sudlon, Lahug, Cebu City.

The Schools Division Superintendents of DepEd Region 7 and Negros Oriental area are directed to send 2 (TWO) **MOST-IN-CHARGE IN THE PREPARATION OF THE PBB REPORTS**. For the Regional Office, the following are the participants :

Mr. Victor V. Yntlg - Chief Admin. Officer, Admin. Div.  
Dr. Flordeliza C. Sambrano - Chief, HRDD

Two (2) Personnel most-in-charge of the PBB preparation reports  
Ms. Ica F. Cabantan - Supervising Admin. Officer  
Mr. Tomas T. Pastor - Educ. Program Supervisor, HRDD

In preparation for the activity, participants are expected to do an initial ranking of schools and RO/SDO personnel using the Performance Review and Evaluation Templates (PRETs), which can be downloaded from the official website : <http://www.deped.gov.ph/others> or requested through email. The following shall be required during the workshop proper :



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Sudlon, Labug, Cebu City



Regional Office will assist the CO staff in the validation, quality assurance and finalization of PBB reports of the schools divisions.

Food and accommodation shall be charged against OSEC funds, while travel and other incidental expenses of the participants shall be charged against local funds, subject to the usual accounting and auditing rules and regulations.

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Last Meal is Dinner of Day 2 (Sept. 16, 2016)*

For clarifications, please contact Ms. Ida F. Cabantan, Supervising Administrative Officer at telephone numbers (032) 414-7366 and (032) 414-7326. Attached is the program of activities.

For strict and immediate compliance.

  
**ATTY. FIEL Y. ALMENDRA, CESO V**  
OIC- Asst. Regional Director