



Republic of the Philippines
DEPARTMENT OF EDUCATION
Negros Island Region

SCHOOLS DIVISION OF NEGROS ORIENTAL
Office of the School Governance and Operations Division
Capitol Area, Dumaguete City

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SGOD Office (035) 225 - 6180

MEMORANDUM

TO : PSDS/District In-Charge
Heads of Elementary and Secondary Private Schools
All Others Concerned

SUBJECT : PRIVATE SCHOOLS CONCERNS


DATE : August 5, 2016

1. Administrators/School Heads of Private Elementary and Secondary Schools are hereby informed **of the assignment of Mr. Dennis Charl F. Andalajao**, Senior Education Program Specialist for Monitoring and Evaluation, School Governance and Operations Division, **as Division Coordinator of the Private Schools in the Division of Negros Oriental.**

2. With this designation, he is In-Charge of the following concerns of the private schools:

- application for permit to operate
- request to open a school/branch
- request to offer summer classes
- application for Tuition Fee Increase, etc.

3. For the information and guidance of all concerned.


LELANIE T. CABRERA, CESE
Assistant Schools Division Superintendent
Officer In-Charge
08/05/16

05 AUG 2016