



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
**NEGROS ISLAND REGION**  
**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
Capitol Area, Dumaguete City

February 19, 2016

MEMORANDUM  
No. 34 s. 2016

**DIVISION/PROVINCIAL FEDERATED PTA CONFERENCE**

TO: A. Division/Provincial Federated PTA Officers

Herman Januar B. Carballo	President	Sta. Catalina North I	Negros Oriental
Lyndon Enrico D. Emperado	Vice President	Ayungon District	Negros Oriental
Bernandeth B. Ausejo	Secretary	Bacong District	Negros Oriental
Mary Grace E. Capanay	Treasurer	Sibulan North District	Negros Oriental
Jose Brayn C. Arranguez	Auditor	Dauin District	Negros Oriental
Diovil G. Bolongaita	Board Member	Tayasan District	Negros Oriental
Auriza A. Diputado	Board Member	Sibulan South District	Negros Oriental
Junito N. Bugas	Board Member	Sta. Catalina South	Negros Oriental
Celestino Pinili	Board Member	Valencia District	Negros Oriental
Darius Makasiar	Board Member	Siaton East District	Negros Oriental
Victor P. Gaitera	Board Member	Siaton West District I	Negros Oriental
Danilo Conrado S. Abringe	Board Member	Amlan District	Negros Oriental
Nicanor S. Sido	Board Member	San Jose District	Negros Oriental
Liza L. Villaester	Board Member	La Libertad District	Negros Oriental
Ailud G. Alarcon	Board Member	Manjuyod District I	Negros Oriental


B. All Other District PTA federated Presidents of 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> Congressional Districts

C. All District PTA Focal Persons

1. You are hereby informed of the Division/Provincial Federated PTA Officers Conference on March 3, 2016 (Thursday) at the 3<sup>rd</sup> floor Division Conference Room, Division of Negros Oriental, Dumaguete City.
2. Please refer to the following Schedule of Activities

8:00 A.M. – 8:30 A.M.	- Arrival and Registration of Participants
8:30 A.M. – 8:45 A.M.	- Opening Program
8:45 A.M. – 12:00 NN	- Conference Proper
	- Graduation/ Closing Exercises
	- Accomplishment Report (District federated Pres.)
	- Financial report (Div. Federated PTA treasurer)
	- Division federated PTA President's report
12:00NN – 1:00PM	Lunch Break
1:00PM – 2:00PM	Resume Conference
2:00PM	HOMEWARD BOUND

3. Transportation and travelling expenses relative to the attendance of this activity shall be charged against District PTA Funds/Local Funds and other funds subject to the usual accounting and auditing rules and regulations.
4. This memorandum will serve as your travel order.
5. For your information and guidance.

  
**LELANIE T. CABRERA, CESE**  
Assistant Schools Division Superintendent  
Officer In-Charge

22 FEB 2016