

February 17, 2016

DIVISION MEMORANDUM

No. 116 s. 2016

ELECTION OF DIVISION FEDERATED PRESIDENT OF THE NON-TEACHING ORGANIZATION

To: District Supervisors/District In-Charge All Others Concerned

- 1. All District Supervisors are hereby directed to send their District Federated President of the Non-Teaching Personnel to this office on February 19, 2016, 9:00 o'clock in the morning at the 3rd Floor Division Conference Room, for the Election of Division Federated President of the Non-Teaching Organization.
- 2. Travel and other incidental expenses is chargeable against School MOOE Funds, subject to the usual accounting and auditing rules and regulations.
- 3. For the information, guidance and compliance of all concerned.

LELANIE T. CABRERA, CESE
Assistant Schools Division Superintendent
Officer In-Charge
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