



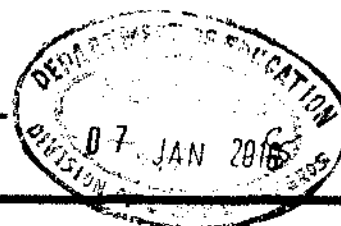
Republic of the Philippines

DEPARTMENT OF EDUCATION

Region VII, Central Visayas

SCHOOLS DIVISION OF NEGROS ORIENTAL

Capitol Area, Dumaguete City



January 6, 2016

DIVISION MEMORANDUM

Na. 11 s. 2016

EARLY REGISTRATION DAY FOR SY 2016-2017

**TO: All DEPS/Division Coordinators/SEPS/EPS
District Supervisors/District In-Charge
Heads of Public Elementary and Secondary Schools**

1. This office reminds everyone on the **NATIONAL REGISTRATION DAY** for **SY 2016-2017** which is on **January 30, 2016** as stipulated in **DepEd Order No. 9, s. 2015**, entitled, **SCHOOL CALENDAR FOR SCHOOL YEAR (SY) 2015-2016**, and **DepEd Order No. 1, s. 2015**, as attached.
2. All District Supervisors/District In-Charge are directed to submit their Consolidated Early Enrolment Report to this office on or before February 9, 2016, in soft and hard copy. Reports can be emailed to depednegor_planning@yahoo.com.
3. For the information, guidance and compliance of all concerned.

SALUSTIANO T. JIMENEZ, CESO VI

Schools Division Superintendent

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Republic of the Philippines
Department of Education

01 APR 2015

DepEd ORDER
No. **9**, s. 2015

SCHOOL CALENDAR FOR SCHOOL YEAR (SY) 2015-2016

To: Undersecretaries
Assistant Secretaries
Bureau Directors
Directors of Services, Centers and Heads of Units
Regional Directors
Schools Division Superintendents
Heads, Public and Private Elementary and Secondary Schools
All Others Concerned

1. The **School Calendar for School Year (SY) 2015-2016** shows the school events and activities for the said SY. The core events and activities for this SY, which represent the actual teaching-learning days, shall be strictly observed in all schools.
2. The SY 2015-2016 shall begin on **Monday, June 1, 2015** and shall end on **Friday, April 1, 2016**. The SY will consist of 201 school days, inclusive of the five-day In-Service Training (INSET) break. The different school events and activities, including the number of school days per quarter, are contained in Enclosure No. 1.
3. Private schools may deviate from this School Calendar. However, they may not start classes earlier than the first Monday of June and not later than the last day of August, as provided in Republic Act (RA) No. 7797 entitled *An Act to Lengthen the School Calendar from Two Hundred (200) Days to Not More Than Two Hundred Twenty (220) Class Days*. They should notify the appropriate DepEd officials in advance regarding any deviation.
4. Specific guidelines are provided in Enclosure No. 2 to enable the schools to effectively and efficiently conduct/undertake/implement the school events and activities and to allow the regional offices (ROs) and schools division offices (SDOs) to provide support to the schools, especially in the areas of instruction and progress monitoring and evaluation.
5. Schools may observe national and local celebrations, holidays and advocacy activities other than those indicated in Enclosure No. 3, provided that the total number of school days shall not be compromised. Make-up classes can therefore be conducted to compensate for the school days spent for activities deemed beneficial to the learning-teaching process. Likewise, make-up classes are recommended in lieu of no-school days due to occurrence of a natural and man-made calamities. A mechanism for having make-up classes must be agreed upon by school administrators and parents. In this regard, the RO may issue a regional school calendar to reflect their respective concerns.
6. Immediate dissemination of and strict compliance with this Order is directed.


BR. ARMIN A. LUISTRO FSC
Secretary

Encls.:

As stated

Reference:

DepEd Order: No. 18, s. 2014

To be indicated in the Perpetual Index
under the following subjects:

CALENDAR, SCHOOL
CELEBRATIONS AND FESTIVALS
CLASSES
POLICY
SCHOOLS

Made: School Calendar for SY 2015-2016 Final
0803-December 10, 2014/12-11/3-5

Calendar for School Year 2015-2016

| Month | No. of School Days | Date | No. of Days per Quarter | Activity |
|--------------|--------------------|-----------------------------|-------------------------|--|
| May 2015 | 0 | 1 4-10 18-23 25-29 | 53 | <ul style="list-style-type: none"> Labor Day (regular holiday) Palarong Pambansa Brigada Eskwela Oplan Balik Eskwela |
| June | 21 | 1 12 20 | | <ul style="list-style-type: none"> Beginning of Classes for SY 2015-2016 Independence Day (regular holiday) Special PEPT 1st Parent-Teacher Conference (Saturday) |
| July | 22 | 17 | | <ul style="list-style-type: none"> Eid'l Fitr (regular holiday) (tentative) |
| August | 10 | 6-7 15 | | <ul style="list-style-type: none"> 1st Quarter Examinations Distribution of Cards/Parent-Teacher Conference (Saturday) |
| | 9 | 21 26 31 | 52 | <ul style="list-style-type: none"> Ninoy Aquino Day (special non-working holiday) National Career Assessment Examination (NCAE) for Kto12 Grade 9 National Heroes Day (regular holiday) |
| | 21 | | | <ul style="list-style-type: none"> Eid'l Adha (regular holiday) (tentative) |
| September | 21 | | | |
| October | 22 | 5 15-16 26-30 | 52 | <ul style="list-style-type: none"> World Teachers Day 2nd Quarter Examinations Mid-Year Assessment and INSET/Semestral Break (For Students Only) Distribution of Cards/Parent-Teacher Conference (Saturday) |
| | | 24 | | |
| November | 20 | 1 15 22 30 | 54 | <ul style="list-style-type: none"> All Saints Day (special non-working holiday) Philippine Educational Placement Test (PEPT) – Luzon – Visayas and Mindanao Bonifacio Day (regular holiday) |
| December | 14 | 19 30 | | <ul style="list-style-type: none"> Start of Christmas Break Rizal Day (regular holiday) |
| January 2016 | 20 | 4 7-8 23 30 | | <ul style="list-style-type: none"> Resumption of Classes (Monday) 3rd Quarter Examinations Distribution of Cards/Parent-Teacher Conference (Saturday) Early Registration Day (Saturday) |

| | | | | |
|----------------------|----|-------|--|--|
| | | | | |
| February | 20 | 25 | 42 | <ul style="list-style-type: none">• EDSA People Power 1 Anniversary (Observance) |
| March | 21 | 2 | | <ul style="list-style-type: none">• National Achievement Test (NAT) (Secondary – Grade 10) |
| | | 3-4 | | <ul style="list-style-type: none">• 4th Quarter Examinations (Final Examinations) for Grades 6 and 10 |
| | | 8 | | <ul style="list-style-type: none">• Language Assessment for Primary Grades (LAPG) for Grade 3 |
| | | 10 | | <ul style="list-style-type: none">• National Achievement Test (NAT) (Elementary – Grade 6) |
| | | 17-18 | | <ul style="list-style-type: none">• 4th Quarter Examinations (Final Examinations) for Grades 1-5 and Grades 7-9 |
| | | 24 | | <ul style="list-style-type: none">• Maundy Thursday (regular holiday) |
| | | 25 | | <ul style="list-style-type: none">• Good Friday (regular holiday) |
| | | 26 | <ul style="list-style-type: none">• Black Saturday (special non-working holiday) | |
| April | 1 | 1 | | <ul style="list-style-type: none">• Graduation |
| | | 4-8 | | <ul style="list-style-type: none">• Last day of classes |
| | | 9 | | <ul style="list-style-type: none">• Distribution of Cards |
| | | 11 | | <ul style="list-style-type: none">• <i>Araw ng Kagitingan</i> (regular holiday) |
| | | | | <ul style="list-style-type: none">• Start of Summer Classes (Monday) |
| May | | 1 | | <ul style="list-style-type: none">• Labor Day (regular holiday) |
| | | 16-21 | | <ul style="list-style-type: none">• Palarong Pambansa |
| | | 21 | | <ul style="list-style-type: none">• Brigada Eskwela |
| | | 23-27 | | <ul style="list-style-type: none">• End of Summer Classes and Final Examinations |
| | | | | <ul style="list-style-type: none">• Oplan Balik Eskwela |
| Total Number of Days | | | 201 | |



Republic of the Philippines
Department of Education

DepEd ORDER
No. **1**, s. 2015

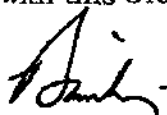
22 JAN 2015

**DECLARING JANUARY 24, 2015 AS COMMENCEMENT OF EARLY
REGISTRATION FOR SY 2015-2016**

To: Undersecretaries
Assistant Secretaries
Bureau Directors
Directors of Services, Centers and Heads of Units
Regional Directors
Schools Division Superintendents
Heads, Public Elementary and Secondary Schools
All Others Concerned

1. With the theme *Makapag-aral ay Karapatan Mo, Magpalista*, the Department of Education (DepEd) declares **January 24, 2015** as the commencement of **Early Registration** for the School Year (SY) 2015-2016 in **all public elementary and secondary schools** to achieve universal participation and completion of the cycle.
2. With the support of local officials and civic organizations, a massive advocacy campaign to find children and youth in the communities not currently enrolled and bring them back to school shall be undertaken from **January 24 to February 27, 2015**.
3. The following are the objectives of the early registration:
 - a. To ensure that all 5-year old children are enrolled in kinder;
 - b. To locate, identify and enroll out of school children and youth who may belong to the following:
 - i. Children and youth in remote locations,
 - ii. Children and youth in difficult circumstances,
 - iii. Children and youth who belong to disadvantaged groups or who suffer from discrimination,
 - iv. Children and youth with disabilities;
 - c. To understand the barriers to access to education and identify local interventions to bring them to school and ensure that they do not drop out.
4. Schools are urged to come up with various activities such as house-to-house campaigns or meeting with local and barangay officials and civic organizations to help and locate children who should be in schools. Regional Offices and Schools Division Offices shall support school campaigns.

5. Expenses related to the Early Registration Day shall be charged to local funds and other fund sources, as appropriate and as authorized and subject to existing accounting and auditing rules and regulations.
6. For inquiries about the early registration, all concerned may contact the Office of the Undersecretary for Programs and Projects at 633-7202.
7. Immediate dissemination of and strict compliance with this Order is directed.


BR. ARMIN A. LUISTRO FSC
Secretary

Encs.: As stated
Reference: DepEd Order: No. 89, 2012
To be indicated in the Perpetual Index
under the following subjects:

ADMISSION or ENROLMENT
PUPILS
SCHOOLS
STUDENTS

(Enclosure to DepEd Order No. 1, s. 2015)

**ACTIVITIES IN SUPPORT OF EARLY REGISTRATION
AND THE REGISTRATION PROCESS**

Advocacy Campaign

1. The Regional Offices (ROs) and Schools Division Offices (SDOs) through their respective information officers and/or Public Affairs Units shall organize their Communications Teams, which shall support this campaign.
2. Schools are enjoined to work with parents, local *barangay* officials, and other stakeholders.

Child or Youth Find Activities

1. DOs and schools shall lead the *Child or Youth Find Activities*, in collaboration with the LGUs and *barangays*.
2. Schools near indigenous cultural communities shall be mobilized to ensure early registration of the targeted enrollees. These schools should coordinate with the IPED focal person for support on contextualization of education for IP learners. Likewise, street visits shall be conducted by SDOs.
3. High school principals and staff shall work with the chairpersons of the *barangay* and may also tap Student Government Organization officials and Boy Scout/Girl Scout leaders to locate elementary graduates who either have not enrolled in high school or dropped out of school so that appropriate program interventions could be planned.
4. Elementary or high school principals shall visit families with children who require special education to assess their educational needs to be able to plan for providing these children's educational support and intervention.

Early Registration

1. Age Qualifications for Kindergarten
Kindergarten children should be at least 5 years old by June 1, 2015.
2. Documentary Requirement:
 - a. The *birth certificate* of the child shall be the documentary basis for early registration.
 - b. If not available during the *Early Registration*, the document can be submitted within the school year.
 - c. The same document is required for other children and youth who have never been to school.
3. Elementary and high school officials shall identify the Registration Centers (RCs) in the school premises and individuals who will handle the registration on January 24, 2015 and during school days from January 26 - February 27, 2015.

4. Each division office shall identify areas without schools but may have enrollees, and the SDS shall designate the *District Supervisor* to work with the concerned *Barangay Chairperson* so that early registration can be done in the barangay. Likewise, registration of street children who were identified during the street visits shall be conducted by the DOs. The SDO should coordinate with the DSWD for this activity.

5. Registration of Children and Youth with Special Needs

a. The Division Supervisor who is in-charge of Special Education (SPED), shall facilitate the overall planning and implementation of the registration process. He/She shall plan with SPED Centers and trained SPED teachers, together, with health personnel, on their specific roles in the registration process:

- Conduct an orientation on the screening and identification of children and youth with disabilities in regular schools without SPED programs;
- Network with organizations/associations of people with disabilities (PWDs) or those working for PWDs, including government agencies, which can provide assistance to regular schools;
- Prepare a deployment schedule of SPED teachers, health personnel, and the NGO, PWD volunteers during the *Early Registration*; and
- Communicate possible interventions to the families/parents/guardians of children with special needs during the early registration. This will help to convince them to enrol their children in special education.

b. SPED Centers, trained SPED teachers assigned to regular schools, and all health personnel will assist in locating children and youth with disabilities, from five to 18 years old, who have not been to school.

6. Registration of OSCs and OSYs

Learners who have dropped out from elementary or secondary schools and who want to be enrolled in the formal system through an *Alternative Delivery Mode (ADM)* or the *Alternative Learning System (ALS)* shall present their *report card* to the Teacher-in-Charge of the registration. If the report card is not available, a *certification letter* signed by the parent/guardian can be presented.

7. Elementary and high school officials, SDOs and ROs shall ensure that children or youth registered during this period come to school on June 2015.