



Republic of the Philippines
DEPARTMENT OF EDUCATION
Negros Island Region

SCHOOLS DIVISION OF NEGROS ORIENTAL
Office of the School Governance and Operations Division

Capital Area, Dumaguete City

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SGOD Office (035) 225 - 6180

March 7, 2016

DIVISION MEMORANDUM

No. 181; s. 2016

MEETING OF ALL DISTRICT DRRM COORDINATORS

TO : Public Schools District Supervisors/Districts-In-Charge
Public Elementary and Secondary School Heads
District DRRM Coordinators
All Others Concerned

1. Please be informed of your attendance to the Meeting of all District DRRM Coordinators at 9:00 o'clock in the morning on March 18, 2016 (FRIDAY) at the 2nd Floor Division Conference Room, Dumaguete City;
2. Please bring the following:
 - Laptop
 - Extension wire
 - Consolidated Tabulation Sheet of Promoting Family Earthquake Preparedness Report (*softcopy*)
 - Schools' Hazard Map (*softcopy or hardcopy*)
 - Schools' Emergency Evacuation Map (*softcopy*)
 - Simultaneous Earthquake Drill Accomplishment Report (*softcopy*)
 - District Emergency Contact Numbers (*LGU, Ambulance, PNP etc.*)
 - Endorsement letter from PSDS designating you as District DRRM Coordinator
3. Travelling and other incidental expenses of the participants shall be charged to Local funds/School MOOE subject to the usual accounting and auditing rules and regulations;
4. For your information and compliance.

LEILANIE T. CABRERA, CESE
Assist. Schools Division Superintendent
Officer-In-Charge



Be One of us! Be Counted. Let's Practice
W.A.T.C.H.
We Advocate Time Consciousness and Honesty