



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
Capitol Area, Dumaguete City

March 3, 2016

DIVISION MEMORANDUM

No. 190, s. 2016

**2 DAY LIVE- OUT TRAINING WORKSHOP ON BASIC LITERACY TO ALL TEACHERS HANDLING
KINDERGATEN CLASSES SY 2015-2016**

**To: All Teachers Handling Kindergarten Classes
(Through the District Supervisors/ DICs)
All Others Concerned**

1. You are hereby directed to attend a *2-Day Training Workshop on Basic Literacy to all Teachers handling Kindergarten Classes* on the following dates and venues.

<i>Date (per Cong. Dist)</i>	<i>Participant (All Teachers handling Kindergarten Classes for SY 2015-2016)</i>	<i>Venue (Per Congressional District Level)</i>
<i>April 11 & 12, 2016</i>	<i>1st Cong. District (200)</i>	<i>Bindoy 1 Central School</i>
<i>April 13 & 14, 2016</i>	<i>2nd Cong. District (110)</i>	<i>Amlan Central School</i>
<i>April 15 & 16, 2016</i>	<i>3rd Cong. District (165)</i>	<i>Zamboanguita Central School</i>

2. The participants of this Training Workshop are the Teachers handling Kindergarten classes. (including Grade level Regular teachers teaching Kindergarten pupils and who attended the SReYA Orientation).
3. Attached is the training Matrix.
4. The registration will start at 7:00 am to 7:30 in the morning in the specific venue per Congressional District.
5. Travel and other incidental expenses including the snacks and lunch during the 2 day training shall be charged to School MOOE funds subject to the usual accounting and auditing rules and regulations.
6. For your information and guidance.

LELANIE T. CABRERA, CESE
Assistant Schools Division Superintendent
Officer In-Charge
03/03/16

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Training Matrix for the 2-Day Live-Out Training Workshop on Basic Literacy for Kindergarten Classes

Time	Day 1	Day2
7:00-8:30	Arrival/Registration	MOL
8:30-9:30	<ul style="list-style-type: none"> • Opening program • Overview of the training • 	<ul style="list-style-type: none"> • Guidelines in teaching letter names
	SNACKS	
9:30-12:00	<ul style="list-style-type: none"> • Different Domains in Kindergarten • 	<ul style="list-style-type: none"> • Steps in teaching Basic literacy
	LUNCH	•
1:00-3:30	<ul style="list-style-type: none"> • Least Learned Skills in SReYA (Presentation of the 32 item test) 	<ul style="list-style-type: none"> • Steps in word recognition and its process • Demonstration
3:30-5:00	<ul style="list-style-type: none"> • Best Practices in teaching reading readiness • Other matters (Utilization of Worksheets) 	<ul style="list-style-type: none"> • Return Demo/ Process observation (Using the IMs made) • Closing Program
	<ul style="list-style-type: none"> • (IMs making at home) 	

Prepared by:


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