



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Negros Island Region

**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
**Office of the School Governance and Operations Division**  
Capitol Area, Dumaguete City

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March 8, 2016

**DIVISION MEMORANDUM**

No. 191, Series of 2016

**COMPLIANCE TO REGIONAL MEMORANDUM NO. 38, SERIES OF 2016**  
**RE: SUBMISSION OF DATA BY SDO's**

TO : Public Schools District Supervisors/ In- Charge  
Principals/ School Heads, District and School Statisticians

1. You are hereby directed to accomplish the required reports from the Regional Office of the Negros Island Region mentioned in the Regional Memorandum No. 38, series of 2016.
2. Attached herewith are the necessary forms for all public secondary and elementary schools to supply with the data hereby requested.
3. Please submit a hard copy at the Division Office, Office of the Schools Governance and Operations Division, look for Mrs. Regina Clarina E. Empeso and email soft copies to [negor.mande@gmail.com](mailto:negor.mande@gmail.com) not later than March 14, 2016.
4. The Division Monitoring and Evaluation Team shall visit randomly selected schools to verify the data provided by the schools on March 15- 18, 2016.
5. For your information and guidance.

  
**LELANIE T. CABRERA, CESE**

Asst. Schools Division Superintendent

OIC- SDS

03/08/16

LTC/rbp/dcfa/rcee

10 MARCH 2016



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### School Level Report 1

School Name: \_\_\_\_\_

☐

Implementing Unit

☐

Non- Implementing Unit

(Note: Please put a check mark on the box above to identify whether the school is an IU or Non- IU.)

☐

Total No. Of Non- Teaching Personnel

☐

Total No. of Teachers

Grade Level	Male	Female	Total
Kinder			
Grade 1			
Grade 2			
Grade 3			
Grade 4			
Grade 5			
Grade 6			
Grade 7			
Grade 8			
Grade 9			
Grade 10			

Date Accomplished: \_\_\_\_\_



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**District Level Report 1**

District: \_\_\_\_\_

Total No. of Implementing Units

Total No. of Non- Implementing Unit

Overall Total No. Of Non- Teaching Personnel

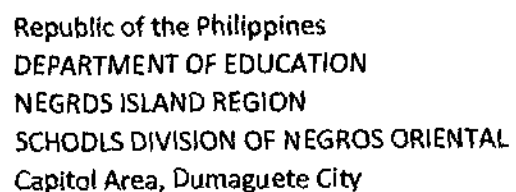
Overall Total No. of Teachers

(Elementary) Total No. of Non- teaching Personnel

(Secondary) Total No. of Non- Teaching Personnel

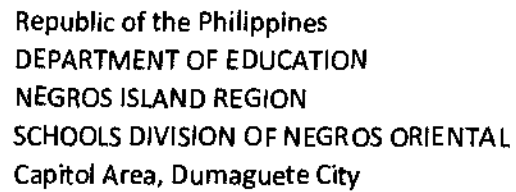
Grade Level	Male	Female	Total
Kinder			
Grade 1			
Grade 2			
Grade 3			
Grade 4			
Grade 5			
Grade 6			
Grade 7			
Grade 8			
Grade 9			
Grade 10			

Date Accomplished: \_\_\_\_\_



School Name: \_\_\_\_\_

[illegible][illegible]



District: \_\_\_\_\_

[illegible]