

#### Republic of the Philippines DEPARTMENT OF EDUCATION Negros Island Region

# SCHOOLS DIVISION OF NEGROS ORIENTAL Office of the School Governance and Operations Division

Capitol Area, Dumaguete City

www.depednegor.net

√ negros.oriental@deped.gov.ph SGOD Office (035) 225 - 6180

March 29, 2016

**DIVISION MEMORANDUM** No. 222 s. 2016

### SCHOOL HEADS DEVELOPMENT PROGRAM AND NEAP UPDATES

TO:All District Supervisors Secondary School Heads All Others Concerned

- 1. Attached is a communication from National Educators Academy of the Philippines (NEAP) announcing their School Heads Development Program and NEAP Updates.
- Attention is hereby directed to paragraph No. 2 of the attached Memorandum. 2.
- For the information and guidance of all concerned. 3.

LELANIE/T. CABRERA, CESE Assistant Schools Division Superintendent







# DEPARTMENT OF EDUCATION

# **GOVERNANCE AND OPERATIONS** NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES



**MEMORANDUM** OM-GO-2016-NEAP-0003 D: 3/22/16

FOR: Regional Directors

Chiefs, Human Resource Development Division - NEAP

Schools Division Superintendents NEAP Central Office Employees

All Others Concerned

FROM: JOHN ARNOLD S. SIENA

Director IV, National Educators Academy of the Philippines

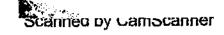
SUBJECT: School Heads Development Program and NEAP Updates

DATE: March 16, 2016

### A. School Heads Development Program: Specialized Course for School Heads of Senior High School

- The National Educators Academy of the Philippines commends the Regional Offices and the Human Resource Development Division (HRDD) for the successful conduct of the School Heads' Development Program: Specialized Course for School Heads of Senior High School (SHDP-SHS).
- 2. All SHDP-SHS participants are requested to personally answer an online survey. The objectives of this are the following: (1) to identify the program's areas of strength and 3 areas for improvement (2) to gather feedback on how the program affected the school heads (3) to capture practices in preparation for Senior High School. The online survey can be answered in http://tinyurl.com/NeapSHDPshs. The link will a be made available until April 6, 2016.
- The Academy is highly encouraging the regions to gather the participants of SHDP Advanced Course to share their experiences in preparing for the implementation of Senior High School. This can be done in 2-3 days where the school heads will present the practices and status of preparations after attending the SHDP-SHS.
- 4. HRDD shall submit the SHDP SHS Program Completion Report on or before April 8, 2016 via email to deped\_neap@gmail.com.

2ND FLOOR, MARINI BUILDING, DEPED COMPLEX, MERALCO AVE., PASIG CITY, 1600 (02) 638-8638 : 633-9455: 635|4796 EMAIL: DEPED.NEAP@GMAIL.COM





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### MEMORANDUM

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- B. School Heads Development Program: Foundation Course
- 5. The Pilot Run Schedule is as follows:

Module	Dates & Venue	Facilitators	School Heads
Module 1: Understanding DepEd Mandate	March 13-20, 2016 Ecotech Center, Cebu City	1 per region Regions I, II, VI, NIR, IX, X	2 school heads per region  a. Preferably 0-3 years as school head  b. High performing and pro-active school heads
Module 2: Leading the School Improvement Process	April 2-10, 2016 NEAP Baguio City	1 per region Regions III, IV-A, VII, NIR, XI, XII	from either elementary or secondary schools c. From varied school typologies and size d. Must come from different
Module 3: Embracing the Leadership Role	April 18-26, 2016 NEAP IV-A Maivar, Balangas	1 per region IV-B, V, NCR, Caraga, VIII and ARMM	schools divisions e. 30-45 years old f. Must be recommended by the SDO and RO
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Note: In preparation for the roll-out, the regional office may send one process observer in the pilot run per module preferably those who attended the first module. This may be the HRDD Chief/ HRDD EPS or NEAP facilitator.

#### 6. Related Activities

Activities	Dates & Venue	Participants
Revision and Approval of Final Foundation Course Modules		Facilitators who attended the Pilot Run Modules (1 per region)     NEAP Central Office Team
Training of Trainers	Bootech Center, Cebu May 15-21, 2016	Five NEAP facilitators per region (preferably Team C)     HRDD Chief

- Participants are expected to bring laptops. Transportation of all participants, facilitators and HRDD Chiefs shall be charged against HRTD/ local funds.
- C. Roll-Out of the SHDP Foundation Course
- 8. The nationwide roll-out in the regions will start in Quarter 3 of 2016.
- Request for funds to be utilized is still being processed. To facilitate this, regions shall submit the complete list of names and schools to be covered in this program on or before March 30, 2016.

2ND FLOOR, MABINI BUILDING, DEPED COMPLEX, MERALCO AVE., PASIG CITY, 1600 (02) 638-8638; 633-9455; 63514796 EMAIL: DEPED.NEAP@GMAILCOM



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- 10. Participants are the following:
  - a. NQEP/NQESH/ Principals' Test Passers (2008-2015)
    - Including school heads who have attended Basic Course on School Based Management (BCSBM)
    - ii. Who have not attended the SHDP Specialized Course on SHS
  - incumbent schools heads/ Teacher-in-Charge (TICs) or Officer-in-Charge (OICs) of elementary, secondary or integrated schools who:
    - passed the regional qualifying examination for Principals before 2008 without NEAP accredited training
    - ii. are not yet Principal's Test passers
- 11. The regional HRDD shall submit the names and schools per division on or before March 30, 2016 via email. The final number of participants will be determined by the regional office based on the funding allocation as approved by Central Office.
- 12. For further inquiries and clarifications, kindly contact NEAP Central Office in the following numbers: 02-638-8638, 633-9455 or <a href="mailto:deped.neap@gmail.com">deped.neap@gmail.com</a>.
- 13. Immediate dissemination of and appropriate action for this Memorandum is desired.

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