



Republic of the Philippines
Department of Education
Region XVIII, Negros Island Region
DIVISION OF NEGROS ORIENTAL
Dumaguete City



April 29, 2016

DIVISION MEMORANDUM

No. 286 , s. 2016

**ESTABLISHMENT OF THE 2016 DIVISION OFFICE ELECTION
TASK FORCE OPERATION CENTER IN CONNECTION WITH
THE MAY 09, 2016 NATIONAL AND LOCAL ELECTIONS**

To : Assistant Schools Division Superintendent
Chiefs, Education Supervisors/Education Program Supervisors
District Supervisors/District-In-Charge
Elementary/Secondary School Administrators
Teaching/Non-Teaching Personnel

Pursuant to DepEd Memorandum No. 65, s. 2016 dated April 26, 2016, the **DIVISION OFFICE ELECTION TASK FORCE** is hereby created with the following composition:

Steering Group:

<i>Chair</i>	: Dr. Lelanie T. Cabrera, <i>ASDS, OIC</i>
<i>Vice Chair</i>	: Dr. Dexter Y. Aguilar, <i>ASDS</i>
<i>Action Officer</i>	: Mrs. Lida P. Sarmiento, <i>AO-V (Adm.)</i>
<i>Monitoring Officers</i>	: Dr. Rachel B. Picardal, <i>Chief, ES (SGOD)</i> Dr. Erlinda N. Calumpang, <i>Chief, ES (CID)</i> Dr. Ermita L. Miranda, <i>EPS</i> Mr. Allan A. Tabio, <i>EPS</i> Mrs. Alma Cora M. Catacutan, <i>EPS</i> Dr. Carmelita A. Alcala, <i>EPS</i> Dr. Enrique Q. Retes, <i>EPS</i>

02 MAY 2016

Finance/Budget : Mrs. Jennifer P. Piodos, *Acct. III*
Mrs. Alicia M. Sagolili, *AO-III*
Mrs. Lydia D. Cacas, *AO-V (Budget)*

Secretariat : Ms. Iryll S. Macahig, *EPS-II*
Ms. Annabelle R. Ramirez, *ADAS-III*
Mrs. Lani B. Yurong, *AO-III*
Mrs. Marnie S. Cabano, *ADAS-II*

Documentation : Ms. Karla C. Panesa, *EPS*
Mr. Richmond G. Galon, *ADA-VI*
Ms. Alexandria M. Nocete, *ADA-VI*
Ms. Pauline A. Flores, *ADAS-I*

Call Center/Monitoring : Dr. Ednel N. Matula, *SEPS*
Mrs. Miriam Lou T. Batiancila, *PO-III*
Ms. Jian A. Diaz, *ADA-VI*
Mrs. Irene P. Saycon, *ADAS-III*

Communication Unit : Mrs. Remelyn V. Gao-gao, *ITO-I*
Mrs. Nelly Gertrude T. Villegas, *ADA-VI*
Mr. Esterlito B. Magallanes, *ADA-IV*
Mr. Eugene M. Miñoza, *ADA-I*

Support Unit : Mrs. Evelyn I. Mariño, *AO-III*
Mr. Henry L. Balahan, *ADAS-III*
Mr. Jesus S. Lacquiao, *ADA-I*
Mr. Cromwel C. Cadalin, *SG*
Mr. Mauricio Y. Paalan, *ADA-I*
Mr. Francisco M. Piñero, *ADA-I (Driver)*
Mr. Jedeliso N. Catalan, *ADA-I*
Mr. Celso C. Silva, *ADA-I (Driver)*
Mr. Elimar L. Butoy, *Driver*
Mr. Ednel S. Gotib, *Driver*

Legal Assistance Unit : Dr. Dexter Y. Aguilar, *ASDS*
Mrs. Lida P. Sarmiento, *AO-V*
Mrs. Ruby Jean Estrellita M. Bidaure, *ADAS-III*


Medical Unit : Dr. Melchora G. Asdillo, *Dentist II*
Mrs. Elizabeth S. Quirit, *Nurse II*
Mrs. Julie A. Sibul, *Nurse II*
Mrs. Ester I. Nucz, *Nurse II*
Mrs. Herminda S. Tilos, *Nurse II*
Mr. Ramon C. Batiancila, *DA*

The **Division Election Task Force (ETF) Operation Center** will be established at the **DepEd Division Office, Capitol Area, Dumaguete City**, starting at **1:00 P.M. of May 8, 2016** and ends at **6:00 P.M. of May 10, 2016**. Hotline numbers are – **225-2376; 422-5283; 225-2838; and 422-0267**.

The Division ETF will ensure that teachers shall be provided with adequate information, technical and legal assistance in the course of the performance of their duties as members of the Board of Election Inspectors (BEIs), as well as school heads/supervisors/non-teaching personnel who will serve during the May 09, 2016 Automated National and Local Elections. It shall also serve as a link to volunteer organizations/individuals/partner agencies involved in the forthcoming election.

All DepEd officials and personnel, being in the civil service, are reminded not to intervene directly or indirectly, in any election campaign or engage in any partisan activity, except to vote.

Immediate dissemination of this Memorandum is desired.


LELANIE T. CABRERA, CESE
Assistant Schools Division Superintendent
Officer-In-Charge

LTC/DYApsar.