



Republic of the Philippines

Department of Education

Region VII, Central Visayas

SCHOOLS DIVISION OF NEGROS ORIENTAL

Capitol Area, Dumaguete City

DIVISION MEMORANDUM

No. 538, s. 2016


To : Public Schools District Supervisors/ District – in – Charge and School Heads of
Secondary, Elementary and Primary Schools

From : **LELANIE T. CABRERA, CESE**
OIC - Schools Division Superintendent

Subject : **POSTING OF SITE DEVELOPMENT PLANS IN THE PRINCIPAL'S OFFICE**

Date : September 13, 2016

1. Relative to the division's effort for accountability and transparency in the school's governance and operations, all schools are strictly required to post the **SCHOOL SITE DEVELOPMENT PLAN (SDP) - *Drawn to Scale*** inside the Principal's Office starting October 3, 2016.
2. The SDP shall be printed in a 3 ft. x 6 ft. tarpaulin sheet and must reflect the proposed buildings and facilities in addition to the existing ones. Labels, notations and legends must be printed clearly and visibly.
3. For information, immediate dissemination and strict compliance.


LELANIE T. CABRERA, CESE
OIC - Schools Division Superintendent
9/13/16

13 SEP 2016