

## **DEPARTMENT OF EDUCATION** Negros Island Region

## SCHOOLS DIVISION OF NEGROS ORIENTAL Office of the School Governance and Operations Division

Capital Area, Dumaguete City

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September 21, 2016

DIVISION MEMORANDUM No. 363; s. 2016

## CALENDAR OF DIVISION TRAININGS/ SEMINARS/WORKSHOPS

TO

Division Chiefs

Division Education Program Supervisors/Division Coordinators

Public Schools District Supervisors/Districts-In-Charge

Section Heads

All Others Concerned

- 1. To update the calendar of trainings/seminars/workshops given to Division Personnel and /or DepEd employees in the field all Division Chiefs, Division Education Program Supervisors, Division Coordinators, Public Schools District Supervisors and Section Heads are directed to accomplish the attached template.
- 2. All accomplished templates should be submitted on or before September 30, 2016 to the Human Resource Development Section. ATTN: Dr. Dan P. Alar, Senior Education Program Specialist-HRDS.
- 3. For compliance.

T. CĂBRERA, CESE OIC- Schools Division Superintendent

2 1 SEP 2016





## CALENDAR OF DIVISION TRAININGS / SEMINARS / WORKSHOPS

DIVISION OF NEGROS ORIENTAL FISCAL YEAR 2016

NAME OF FOCAL PERSON:	
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DISTRICT / DIVISION / SECTION:

MONTH	INCLUSIVE DATES	TITLE OF TRANSPORT			TARGET	No		
	INCLUSIVE DATES	TITLE OF TRAINING	CLASSIFICATION	VENUE	PARTICIPANTS	No. of	PERSONS IN- CHARGE	EXPECTED OUTPUT
Ex. January	11-22	Two-Day Seminar -Workshop on HRIS for Private Schools	HRDS	BSP DUILDING	PSDS,Principal,ICT Coordinator & Statistician	81	SEPS, EPS-II-HRDS,EPS-II-M&E	Developed Functional District HRIS
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