



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Region VII, Central Visayas  
**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
Capitol Area, Dumaguete City

January 27, 2016

**DIVISION MEMORANDUM**

Na. 60 s. 2016


**SUBMISSION OF DOCUMENTS FOR TEACHER I APPLICANTS  
BOTH ELEMENTARY AND SECONDARY**

**To:** District Supervisors/District In-Charge  
All Others Concerned

1. The field is hereby reminded of the submission of the documents for Teacher I applicants on Friday, January 29, 2016. All pertinent papers for Elementary shall be received by **Ms. Iryll Mae Macahig** and **Mr. Dan Alar** at the **Promotional Office**, while the **Secondary** documents will be received by **Ms. Fe Balas** and **Ms. Arlene Pepito**, still at the **Promotional Office**.
2. For information, guidance and compliance of all concerned..

  
**LELANIE T. CABRERA, CESE**

Assistant Schools Division Superintendent

1/27/16 Officer In-Charge 

20 JAN 2016

SGDD  
LTC/rbp