

Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Negros Island Region

**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
**Office of the School Governance and Operations Division**

Capital Area, Dumaguete City

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 SGOD Office (035) 225 - 6180



November 7, 2016

**DIVISION MEMORANDUM**

No. 668 ; s. 2016

**TO** : Assistant Schools Division Superintendents  
: CID & SGOD Chiefs  
: Division Education Program Supervisors / Education Program Specialist  
: District Supervisors / District In-Charge  
: Division Office Section Heads & Personnel  
: School Heads of Public / Private Elementary / Secondary Schools  
: Tournament Managers, Coaches, Asst. Coaches, Chaperons, Officiating Officials &  
Working Committee Members  
: All others concerned



**FROM** : **SALUSTIANO T. JIMENEZ, CESO VI**  
OIC-Office of the Assistant Regional Director   
Concurrent OIC, Office of the Schools Division Superintendent  


**SUBJECT** : **SCHEDULE OF ACTIVITIES FOR THE PALARONG NEG.OR. 2016**

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1. Attached is the **SCHEDULE OF ACTIVITIES FOR THE PALARONG NEG.OR. 2016**
  2. Persons involved in these activities are advised to follow the schedule.
  3. This serves as your travel order.
  4. Traveling and other incidental expenses are chargeable against School MOOE / Local Funds or any available source subject to the usual accounting and auditing rules and regulations.
  5. Wide dissemination of this Memorandum is desired.

**"EPA 2016 : Karapatan ng Lahat, Pananagutan ng Lahat"**

ltc/aat

07 Nov 2016

# SCHEDULE OF ACTIVITIES

Date	Activity	Venue	Persons Involved
Nov.4 ,2016 8:00-12:00 PM	Meeting of all District PESS coordinators in order to submit the encoded master list of delegates and finalize the entries	Division Conference room	Dist. PESS Coord. TMs, Div. PESS
Nov. 7-12,2014	Submission/Checking of Athletes' Credentials & additional entry of any sports event	Division Conference Room	DivSAC & DSAC
Nov. 8,201 8:00 AM	Final briefing of all Committee Chairpersons, Tournament Managers and PSDS	Division Conference Room	TMs, PSDS, Div. PESS Coordinator and Committee Chairpersons
Nov. 10,2016 8:00 AM	Chairpersons of the Different Committees will meet with their members to orient their task.	Division Conference Room	All working Committees
Nov. 12,2016 8:00 AM	*Refresher Course of all officiating officials c/o TMs and Asst. TMs. *Conduct inspection / laying-out of the playing venues and check the sports equipment * Arrival of Delegations	Respective Playing Venues  Billeting Quarters	TM's, Asst. TM's, Lay out Committee  Delegation Heads/Host School
Nov. 13,2016 9:00-12:00 AM 1:30 PM 2:30 PM 4:00 PM	-Solidarity Meeting -Holy Mass -Parade -Opening Ceremony	L. Teves Aqua Center Redemptorist Church Freedom Park Stage Perdices Coliseum	TM's/ Officiating/Coaches/ Asst. Coaches/ All Delegations
Nov. 14,2016 7:00 AM 7:00PM	Start of the Games Folkdance Competition	Respective Playing Venues Freedom Park NOHS Gym	Athletes/Coaches/ Officiating Officials All Delegations/ Cultural performers
Nov. 15,2016 7:00 AM 6:00 PM  7:00 pm	Continue the Games Poster Making Contest Meeting with the SDS  Balitaw and Balak	Different Playing (Venues) BSP/GSP Div. Conference Room NOHS Gym	Athletes/Coaches/ Officiating Officials Committee chairpersons Cultural performers
Nov. 16,2016 6:00 AM  7:00 PM	Continue the games  Chorale and Minus- One Singing Contest (Visayan Solo)	Different Playing Venues  Freedom Park Stage	Athletes/Coaches/ Officiating Officials  Cultural performers
Nov. 17,2016 9:00 AM 6:00 pm 7:00 pM	Continue the Games SPED (Special Events) Meeting w/ the SDS Minus- One Singing Contest (OPM)	Diff. Playing Venues Perdices Memorial Coliseum  Freedom Park Stage	Athletes/Coaches/ Officiating Officials Committee Chairpersons Cultural performers
Nov. 18, 2016 8:00 AM- 5:00 PM	Continue the Games SPED (Special Events)	Macias Sports Center	Athletes/Coaches/ Officiating Officials
Nov. 19,2016 9:00 am After Lunch	Closing Program HOME SWEET HOME	LLMSCC	All Delegations