



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Region VII, Central Visayas  
**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
Capitol Area, Dumaguete City

**DIVISION MEMORANDUM**

No. 679 s. 2016

**TO:** Assistant Schools Division Superintendents  
**CID & SGOD Chiefs**  
**Division Education Program Supervisors/Coordinators**  
**Public Schools District Supervisors/District-In-Charge**  
**Elementary and Secondary School Administrators**  
**Others Concerned**

**DATE:** November 7, 2016

**SUBJECT:** **DIVISION CONFERENCE TO ALL ENGLISH & FILIPINO DISTRICT**  
**SUBJECT SPECIALISTS/COORDINATORS in ELEMENTARY & SECONDARY**

1. There will be a Division Conference-Workshop to all the English and Filipino Elementary and Secondary District Subject Specialists at 8:30 A.M. on November 16, 2016 in the Division Conference Room.
2. The objectives of this conference include the following:
  - 2.1 Discuss semestral walk through result of the CG and DEx Guides in English ;
  - 2.2 Craft strategic plan for the Division Language Arts Show ;
  - 2.3 Identify concerns for the 2016-2017 NAT: and
  - 2.4 Other Matters.
3. English DSSs are expected to accomplish the attached templates. Host of the Congressional Language Arts Show are requested to bring the accomplishment report using the attached template.
4. **No PROXY is** allowed for the designated DSS. In cases where the District does not have a DSS, a school head must represent. All the PSDS are requested to see to it that their district must have a DSS or representative.
5. One lunch, two snacks and travel and other related expenses are chargeable against Division HRTD Funds subject to the usual accounting rules and regulations.
6. Immediate dissemination of this Memorandum is desired

**SALUSTIANO T. JIMENEZ, CESO VI**  
OIC- Office of the ARD  
Concurrent OIC-Office of the SDS





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Enclosure 1

1. Number of Grade Three teachers trained during the Semestral INSET

District: \_\_\_\_\_ Number of Grade 3 teachers: M \_\_\_\_ F \_\_\_\_ Total \_\_\_\_

School	Name of Grade 3 Teachers	Status (put a check mark under the appropriate column)		Reason/Remarks for the untrained	Other concerns
		Trained	Untrained		
Total					

2. Findings/Results of the DEx Guides Walk through

District: \_\_\_\_\_ Grade : \_\_\_\_\_

Competencies	K to 12 TG	K to 12 LM	Other Reference	Remarks
Ex. Adjectives	Pages 20-24	Pages 34-40	Fun in English	Actual pages in the Fun in English: pp 45-50





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### 3. Congressional Language Arts Show Report

Introduction

List of participating districts

Committees

Contest Categories

Documentation (pictures)

Results

Recommendation/s

Note: Please bring hard and soft copies

