


Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Negros Island Region

**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
**Office of the School Governance and Operations Division**  
Capitol Area, Dumaguete City

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 SGOD Office (035) 225 - 6180

November 8, 2016

**DIVISION MEMORANDUM**

No. 690 s. 2016

**SCHOOL HEADS DEVELOPMENT PROGRAM (SHDP) FOUNDATION**  
**COURSE FIRST BATCH-MODULE 3**

TO: ASDSs  
Chiefs, CID & SGOD  
District Supervisors/District In-Charge  
Public Elementary and Secondary School Heads/Teachers  
All Others Concerned

1. Attached is NIR Regional Memorandum No. 274, s. 2016 announcing the schedule of the **School Heads Development Program (SHDP) Foundation Course First Batch-Module 3 on November 13-19, 2016 at Plaza Maria Luisa Suites Inn, Dumaguete City.**
2. For details, see attached memorandum, especially the things to be brought during the training.
3. For the information, guidance and compliance of all concerned.



**SALUSTIANO T. JIMENEZ, CESO VI**  
OIC-Office of the Assistant Regional Director  
Concurrent OIC-Office of the SDS

11/8/16

NOV 2016



Be One of Us! Be Counted. Let's Practice  
**W.A.T.C.H.**  
We Advocate Time Consciousness and Honesty



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF EDUCATION  
**NEGROS ISLAND REGION**



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DATE RELEASED:	11/4/16

November 4, 2016

Regional Memorandum  
No. 27A, s. 2016

**SCHOOL HEADS DEVELOPMENT PROGRAM (SHDP) FOUNDATION COURSE FIRST BATCH-  
MODULE 3**

TO: Schools Division Superintendents  
Assistant Schools Division Superintendents  
Chief Education Supervisor for CID and SGOD  
School Heads in the Elementary and Secondary  
All Concerned

1. This office informs the field that the schedule for the School Heads Development Program (SHDP) Foundation Course First Batch- Module 3 will be this coming November 13 to 19, 2016 at Plaza Maria Luisa Hotel Dumaguete City.
2. The training will start at 2:00 P.M. on November 13, 2016. First meal to be served will be afternoon snacks of November 13 and the last meal is lunch of November 19, 2016. Participants may check-in on November 13, 2016 at 12:00 noon and check-out on November 19, 2016 at 1:30 p.m.
3. Participants are required to bring with them the following:
  - a. PCP- RPMS
  - b. E-BEIS
  - c. AIP
4. For the Learning Facilitators, Class Managers and TWG you are hereby directed to be at Plaza Maria Luisa Hotel Dumaguete City on November 8, 2016 at 9:30 A.M for the assignment of topics and run-through of PowerPoint presentation.
5. Below are the list of Learning Facilitators, QAME Monitors, Class Managers and Technical Working Group.

**Learning Facilitators:**

Dr. Lany Nillos - La Carlotta City  
Dr. Emelyn Bolongaita - Negros Oriental Division  
Dondy Depositario - Cadiz City  
Edmark Ian Cabio - Bais City  
Glicerio Aligato - Escalante City

Junry Esparar - Kabankalan City  
Joesan Ramos- Dumaguete City  
Dr. Andrea Luz Englis- Negros Oriental  
Cristy Jabonillo- Bais City  
Cristina Claros- Tanjay City

**Class Managers**

Dr. Jaymar Umbac - Dumaguete City  
Dr. Dan Alar - Negros Oriental  
Dr. Jenny Abejero- Negros Oriental  
Grocelie Ragay- Bais City  
Edfel Cabag - Negros Oriental

DepEd-NIR Office, West City Elementary School Campus, Dumaguete City, 6200

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#### **QAME Monitors**

Glenda Catacutan – Tanjay City  
Jemuel Buena – Bacolod City  
Junalyn De La Cerna – Kabankalan City  
Brona Dolar- Dumaguete City

#### **Technical Working Group**

Jiepeh Olasiman – NIR Regional Office  
Melchor Duenas – Negros Oriental Division  
Ben Jofil Diego – Negros Oriental Division

6. Expenses for board lodging and training materials are chargeable against SHDP funds. Travelling and other incidental expenses of the trainers and participants will be charged against School/Division MOOE funds. All expenses incurred relative to the training are subject to the usual accounting and auditing rules and regulations.
7. For queries, please contact Karl T. Credo, SHDP Coordinator through cellular phone number 09771710078.
8. Immediate dissemination of and compliance with this memorandum is directed.
9. This serves as travel order.



**SALUSTIANO T. JIMENEZ, CESO VI**  
OIC- Assistant Regional Director  
Negros Island Region  
Concurrent Schools Division Superintendent  
Negros Oriental Division



CLMD/kc