



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Region VII, Central Visayas  
**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
Capitol Area, Dumaguete City

November 15, 2016


**DIVISION MEMORANDUM**

No. 703, s. 2016

**TO: Division Education Program Supervisors  
Public School Districts Supervisors/District-in-Charge  
Secondary School Principals/Senior High School  
School Property Custodians**

**SUBJECT: RETRIEVAL OF THE EXCESS QUANTITIES OF THE DELIVERED GRADE  
11 LEARNING MATERIALS FOR SY 2016-2017 (DepED PROCURED)**

1. This is in relation to the printing and delivery of some titles of Grade 11 learning materials for school year 2016-2016 that the Department has recently procured. The allocation of each titles was based on the Early Registration data for Grade 11.
2. These materials are now being delivered by the awarded forwarders. However, it came to the attention of the CO-BLR office that some of the recipient schools have received more than the quantity of their actual enrollment.
3. In view of this, the CO-BLR is requesting the Division Office for the assistance of the LRDMs DEPS to retrieve the excess quantities of the delivered LRs and have them stored at the Division Office. Should there be lacking in the other schools or in case other Junior High School will offer Senior High School, the Division will distribute the excess quantities.
4. Please see or contact Ms. Rosela R. Abiera, LRDMs DEPS upon return of your excess LR's for proper documentation.
5. Immediate and widest dissemination and compliance with this Memorandum is enjoined.

  
**LELANIE T. CABRERA, CESE**  
Asst. Schools Division Superintendent  
Officer-in-Charge

STJ/LTC/ENC/rra16  
CO-BLR Retrieval

15 NOV 2016