



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
Capitol Area, Dumaguete City

November 15, 2016

DIVISION MEMORANDUM


No. 704, s. 2016

2016 DIVISION LANGUAGE ARTS SHOW

**To: Assistant Schools Division Superintendents
CID & SGOD Chiefs
Education Program Supervisors/Division Coordinators
District Supervisors/District In-Charge
Elementary & Secondary School Administrators (Public and Private Schools)
All Concerned**

1. This office reminds the field on the conduct of the the 2016 Division Language Arts Show on **December 2, 2016** which will demonstrate the learners' language competence emphasizing on the main macro skills.
2. The coaches are reminded to secure duly signed permits from parents regarding their children's participation to the said contests.
5. The participants in the division level include all PSDSs/DICs, coaches, contestants, judges and working committees.
3. Trophies, Medals and Certificates shall be awarded to the winning contestants and coaches/trainers.
4. Travel, meal, and other related expenses of the contestants and coaches/trainers shall be charged against the School MOOE/Local/District Funds while the expenses in the conduct of this activity including two snacks and lunch for the judges, working committees and PSDSs/DICs shall be charged to the Division HRTD Funds subject to the usual accounting procedures and auditing rules and regulations.
5. This serves as an **Authority to Travel**.
6. Compliance with this Memorandum and your usual full cooperation are earnestly sought.

For the Schools Division Superintendent:


LELANIE T. CABRERA, CESE
Assistant Schools Division Superintendent
OIC- Office of the SDS

16 NOV 2016

