



Republic of the Philippines
DEPARTMENT OF EDUCATION
Negros Island Region
DIVISION OF NEGROS ORIENTAL
Capitol Area, Dumaguete City

February 9, 2016

DIVISION MEMORANDUM

No. 91, s. 2016

**WORKSHOP ON VALIDATION OF SENIOR HIGH SCHOOL TECHNICAL
VOCATIONAL FACILITIES AND EQUIPMENT INVENTORY**

TO : Education Program Supervisors/Division Coordinators
Public Schools District Supervisors/Districts-In-Charge
Public and Private Secondary School Heads
All Others Concerned

1. The Department of Education Regional Office VII (DepEd RO VII) will conduct a One-Day Workshop on the Validation of Senior High School Technical Vocational Facilities and Equipment Inventory on Thursday, February 11, 2016 to be held at the Division Conference Room and GSP Conference Room.

2. The participants to this workshop are the following:

- a. Schools Division Superintendent – 1
- b. Supply Officer – 1
- c. SHS Coordinator – 1
- d. School Heads (Offering TVL) – 107
- e. SHS Focal Persons – 107

They are required to bring the following:

- a. School's TVL Early Enrollment Result
- b. Inventory of existing TVL facilities and equipment per specialization
- c. Laptop
- d. Flash Drive

3. A registration fee of Two Hundred Fifty Pesos (PhP 250.00), traveling and other incidental expenses to be incurred by the participants are chargeable against School/Division MOOE, and other funds subject to the usual accounting and auditing rules and regulations.

4. Immediate dissemination and compliance with this memorandum are desired.


LELANI T. CABRERA, CESE
OIC, Schools Division Superintendent

LTC/raj

20 FEB 2016